

OFFICIAL MINUTES

BURLINGTON AREA SCHOOL DISTRICT

David Thompson President
William Campbell Vice President
Scott Barrett Treasurer
Susan Kessler Clerk
John Anderson
Rosanne Hahn
Larry Anderson

Board of Education meeting held on June 13, 2011.

1. Board President David Thompson called the meeting to order at 7:08 P.M. Present at this meeting were Board members David Thompson, William Campbell, Susan Kessler, John Anderson, Rosanne Hahn, Larry Anderson, administrators Dave Moyer, Peter Smet, Connie Zinnen and Board Secretary Priscilla Crowley.
2. On a motion by John Anderson, seconded by Rosanne Hahn, the Board minutes from the May 9, 2011 meeting were approved as presented.
3. Bank Statement & Bills
On a motion by John Anderson, seconded by Susan Kessler, the bank statement for the month of May was approved as presented.

On a motion by William Campbell, seconded by John Anderson, the Board voted to authorize the payment of bills for the month of May.

BANK STATEMENT REPORT

MAY 2011	
School Receipts	
Registration Receipts	\$879.00
Field trips	\$3,829.70
Bus transportation	\$2,190.50
Student fines	\$34.50

Resale	
Tech Educ	\$22.20
Consumer Education	\$485.50
Athletic participation-BHS	\$1,900.00
Community Education Dept.	
Wrestling Camp	\$90.00
Volleyball Camp	\$4,661.00
Speed & Strength	\$175.00
Football Camp	\$1,453.00
Gymnastics	\$150.00
Boys BB Camp	\$440.00
Girls BB Camp	\$725.00
Baseball Camp	\$140.00
Wrestling Camp	\$210.00
Tennis	\$2,814.00
Youth wrestling	\$75.00
Drama/Play Prod	\$893.00
WISE Kids	\$498.00
Climbing tower	\$114.00
Summer Open Gym	\$256.00
Arts/Crafts	\$1,026.00
Softball	\$140.00

Intro to soccer	\$126.00
Archery	\$189.00
PW Soccer	\$417.00
PW Volleyball	\$189.00
PW Tennis	\$265.00
PW Tumbling	\$108.00
PW Baseball	\$234.00
Adv PW Baseball	\$180.00
Youth Golf	\$700.00
Girls Fast Pitch	\$84.00
Adult tennis	\$245.00
Mens Rec BB	\$35.00
Sunday Open Gym	\$306.00
Kids Zumba	\$1,284.00
Heatstroke 100	\$230.00
Adult miscellaneous	\$130.00
Music in the Box	\$70.00
Promethian Class	\$23,267.00
Inter Activ Sponsor	\$6,500.00
Something Smells Fish	\$405.00
Geocashing	\$36.00
ARAMARK – student meals	\$54,661.11

Interest on investments	\$158.88
Mobile home fees	\$5,249.24
Use of facilities	\$659.50
Credit Card rebates	\$219.66
Transfer from State Investment Pool	\$3,000,000.00
Tax collections	\$39,336.31
R/K Comm Action	\$1,628.41
Payroll adjustments	\$991.26
CESA-transit of aid	\$4,473.76
Bus transportation-Student Activity	\$6,533.87
Misc receipts	\$1,138.40
State of WI – Medicaid payments	\$22,243.51
Jury duty	\$40.00
Sub reimbursement	\$115.61
Accident Fund dividend	\$34,015.40
Donation-Lyons PTO	\$2,200.00
Donation-Winkler PTO	<u>\$8,737.93</u>
Total receipts	<u>\$3,240,604.25</u>
Cash on hand	\$893,990.81
Receipts – May	<u>\$3,240,604.25</u>
Available cash on hand	\$4,134,595.06

Expenditures – May	\$3,346,291.38
Checks returned by bank	\$80.00
Bank debit	\$12.00
Credit card fees-CED	\$923.12
Credit card withdrawal-BASD	\$2,883.88
Food Service charges	\$384.45
Wisconsin Retirement	<u>\$199,787.79</u>
Cash on hand	<u>\$584,232.44</u>
Bank statement balance	\$1,168,886.29
Outstanding checks	<u>\$584,653.85</u>
Adjusted bank statement balance	<u>\$584,232.44</u>

4. Recognition of Staff, Students and Programs

Nick Cochart, Assistant Principal – Burlington High School – was recognized for his leadership for the STEM initiatives in “Project Lead the Way.”

5. Retirements, Resignations

The Personnel Committee presented the following resignations and retirements to the Board for approval:

Resignation

- Catherine Hanson – Teacher Aide – Dyer Intermediate School – resignation effective immediately

Retirements

- Deborah Schiltz – Support Staff/Health Service Department – Burlington High School – effective at the completion of the 2010-11 school year
- Marijane Deters – Elementary Music Teacher – effective at the completion of the 2010-11 school year
- Pat Peterson – Library Aide – Winkler Elementary School – effective at the completion of the 2010-11 school year

Appendix B

- Scott Turk – JV Tennis Coach – effective at the end of the 2010-11 school year
- Wayne Herrick – Department Chair – Art and Design – Burlington High School – effective 2011-12 school year
- Joel Graham – Varsity Assistant Boys Basketball Coach – effective at the completion of the 2010-11 school year

On a motion by William Campbell, seconded by John Anderson, the Board voted unanimously to approve the resignations and retirements as presented.

6. Appointments

The Personnel Committee presented the following appointments to the Board for approval:

- Mike Raether – Assistant Principal – Burlington High School – effective 2011-12 school year
- Madonna Carr – Speech Pathologist – part time (50%) Waller Elementary School – 2011-12 school year
- Scott Schimmel – Assistant Principal – Dyer Intermediate School and Karcher Middle School – effective 2011-12 school year
- Brad Ferstenou – Grade 7 Social Studies teacher – Karcher Middle School – effective 2011-12 school year
- Mary Parker – Social Studies teacher – Burlington High School – effective 2011-12 school year
- Erica Branson – Grade 7 teacher – Karcher Middle School – effective 2011-12 school year
- Shelley Andersen – Social Studies teacher – Burlington High School – effective 2011-12 school year
- Joel Molitor – English teacher – Burlington High School – effective 2011-12 school year
- Rachel Vorpagel – Family and Consumer Education teacher – Burlington High School – effective 2011-12 school year
- Jennifer Jankowski – Reading Specialist – effective 2011-12 school year
- Sana Bauman – Reading Specialist – effective 2011-12 school year
- Janet McGrath – Reading Specialist – effective 2011-12 school year
- Kathy Ferguson – Reading Specialist – effective 2011-12 school year
- Kristin Choinski – Kindergarten teacher – Waller Elementary School – effective 2011-12 school year
- Elizabeth Carlson – Special Education Teacher – Cooper/Lyons – effective 2011-12 school year

Summer School

- Roxanne Robinson – Teacher
- Shelly Mutter – Teacher

Summer School – Burlington High School

- Julie Verhagen – English
- Carl Guziewski – Social Studies
- Brent Grochowski/Lorrie Wagner – Physical Education/Health (shared position)
- Laura Jablonski – APEX distance learning
- Wayne Herrick – Art
- Christopher Burish – Business

Appendix B

- Carrie Hrubes – Department Chair – Art and Design – Burlington High School – effective 2011-12 school year
- Dyer Team Leaders – 2010-11 – Michelle Glisch, Andrea Donegan, Jackie Bladow

On a motion by William Campbell, seconded by Larry Anderson, the Board voted unanimously to accept the appointments as presented by the Personnel Committee

Information Only

- Mary Wagner – 80% contract continuing for the 2011-12 school year
- Jane Peterson – transfer from Health Aide, Karcher Middle School to Secretary, main office Karcher Middle School – 2011-12 school year

Appendix B – Information Only

- Matt Nie & Robbie Twohig – will become co-advisors for the positions of Forensics Speech, Director and Forensics Speech, Coach for the 2011-12 school year

7. Donations

- Winkler Elementary School
 - Winkler PTO - \$8,500.00 for computer software, eight Red Cat Audio Systems and co-sponsorship of the in-house Mad Science field trip

On a motion by Rosanne Hahn, seconded by Susan Kessler, the Board voted unanimously to accept the donations as presented.

- Dyer Intermediate School
 - Dyer PTSO Organization
 - \$113.53 – Career Day Breakfast
 - \$500.00 – Instrument Repair
 - \$500.00 – Promethian Board for Music Class
 - \$450.00 – “Kids Are People, To” show
 - Dyer Student Council
 - \$100 for treats on the last day of school

- Merrill Lynch
 - \$1,500.00 for the completion of the Dyer Dragon Walking Path

On a motion by Rosanne Hahn, seconded by William Campbell, the Board voted unanimously to accept the donations as presented.

- Burlington High School
 - Pel Industries, Inc. – donation of \$32.57 for use at Burlington High School
 - Tim Mocarski – donation of equipment, DVD copies and VHS tapes for the English Department of Burlington High School
 - Burlington High School Athletic Department
 - \$35,000 – O’Neill Family Foundation
 - \$5,000 – Burlington High School Athletic Association
 - \$400 – from the Junior Lady Demons
 - \$2,000 from Junior Demons Basketball
 - Gooseberries Fresh Food Market
 - \$500 donation to high school football program

On a motion by William Campbell, seconded by Rosanne Hahn, the Board voted unanimously to accept the donations as presented.

- Burlington Area School District
 - Janet Carriveau & Paul Haynes
 - Donation of 2 stationery bikes for district students who may need an alternative means of physical activity

On a motion by William Campbell, seconded by Rosanne Hahn, the Board voted unanimously to accept the donation as presented.

- Cooper School
 - Sarah Wendorf
 - Donation of “My Day at the Zoo” series of books for Cooper Library

On a motion by Rosanne Hahn, seconded by William Campbell, the Board voted unanimously to accept the donation as presented.

8. Field Trips

- Burlington High School A Cappella Choir to Anaheim, California – Monday, April 9, 2012 through Sunday, April 15, 2012 – Penny Yanke advisor
- Future Farmers of America – Burlington High School – State FFA Convention – June 14-16, 2011 – overnight field trip – Jodi Rogahn advisor
- KEY Club – Sharon Kelley – advisor – International KEY Club Convention – June 27-July 3, 2011 – Phoenix, AZ – 2 students to attend

On a motion by Rosanne Hahn, seconded by William Campbell, the Board voted unanimously to approve the field trips as presented.

9. AFS Students – 2011-12 School Year

On a motion by Rosanne Hahn, seconded by Larry Anderson, the Board voted unanimously to approve the placement of 3-5 AFS students at Burlington High School for the 2011-12 school year

10. Approval of CESA Contracts

On a motion by John Anderson, seconded by Susan Kessler, the Board voted unanimously to approve the contracts with CESA VI and CESA II for the 2011-12 school year

11. Committee Reports

A. Personnel Committee

No further Board action was required for the meetings of:

- May 9, 2011
- May 16, 2011
- May 23, 2011
- May 27, 2011

Board action was required for the following from the meeting of June 13, 2011:

- Retirement benefit change for retiring administrator
 - This item was tabled pending a request from the Board for clarification and more information
- Stipend Requests for Administrator Assignments for the 2011-12 school year

On a motion by William Campbell, seconded by John Anderson, the Board passed the stipend request with a vote of 4-2. A hand vote was called for:

<u>Yes</u>	<u>No</u>
William Campbell	Rosanne Hahn
John Anderson	Susan Kessler
David Thompson	
Larry Anderson	

- Confidential Secretaries/Bldgn. Engineers/Tech Personnel – compensation for the 2011-12 school year

On a motion by William Campbell, seconded by John Anderson, the Board voted unanimously to approve compensation for this group of employees

B. Buildings/Grounds/Transportation

No further Board action was required for the meeting of:

- May 16, 2011

No Board action was required for the meeting of:

- June 6, 2011

The Board submitted a recommendation concerning the McCanna Parkway connection to Hwy. 142

C. Community Education

No Board action was required for the meeting of:

- June 6, 2011

D. Curriculum Committee

No Board action was required for the meeting of:

- May 16, 2011

Board action was required for the following from the meeting of June 6, 2011:

- Compass Learning Lease
On a motion by Rosanne Hahn, seconded by Susan Kessler, the Board voted unanimously to approve the lease for Compass Learning.

E. Finance Committee

Board action was required for the following items from the meeting of:

- May 23, 2011
 - Vision Consulting Services – Special Education
On a motion by William Campbell, seconded by Rosanne Hahn, the Board voted unanimously to approve the contract for Vision Consulting Services
 - Budget Approval – 2011-12 school year
On a motion by William Campbell, seconded by John Anderson, the Board voted unanimously to approve the 3rd draft of the Budget for the 2011-12 school year

F. Long Range Planning – nothing to report

G. Policy Committee – nothing to report

H. Other Meetings

No further Board action was required for the meetings of:

- May 16, 2011
- May 23, 2011
- May 27, 2011

12. Superintendent's Report

Superintendent Moyer reported on the following items to the Board:

- Collaborative Time - allows teachers to meet with each other once each week for planning purposes
- CESA II – Larry Anderson – delegate representative – Larry reported on the new facility for CESA II located in Whitewater

- Board Development Workshop - Superintendent Moyer requested feedback from the Board regarding type of programming and how the workshop should be scheduled.
- Technology Conference – headed by Scott Christensen – will take place at George Williams College in Williams Bay June 14-15. 35 school districts are involved and 250 registrations have been submitted.

13. Adjourn

On a motion by William Campbell, seconded by John Anderson, the meeting was adjourned at 7:53 P.M.

Respectfully submitted,

Susan Kessler, Clerk