



BURLINGTON AREA SCHOOL DISTRICT

BOARD OF EDUCATION BOARD MINUTES

David Thompson	President
William Campbell	Vice-President
Scott Barrett	Treasurer
Susan Kessler	Clerk
John Anderson	
Rosanne Hahn	
Larry Anderson	

Board of Education meeting held on February 13, 2012.

1. Call to Order

Board President David Thompson called the meeting to order at 7:00 P.M. Present at this meeting were Board members David Thompson, Scott Barrett, Susan Kessler, John Anderson, Rosanne Hahn, Larry Anderson, administrators David Moyer, Connie Zinnen, Peter Smet and Board secretary Priscilla Crowley.

2. Recognition of Staff, Students and Programs

On a motion by Scott Barrett, seconded by John Anderson, the Board voted unanimously to re-arrange the order of the agenda, moving item #8 – Recognition of Staff, Students and Programs to be placed ahead of item #4 – Approval of Board Minutes.

Principal Joyce Uglow introduced the group B*JAZZLED from Burlington High School and asked that they be recognized for their outstanding performance at the WSRA 2012 Convention. She also asked that the Board recognize Cindy Robertson for her invaluable assistance in helping to set up the program for the convention. The B*JAZZLED group performed for the Board and all those in attendance at this meeting.

3. Minutes

On a motion by Rosanne Hahn, seconded by John Anderson, the Board voted unanimously to approve the minutes of the January 9, 2012 meeting as they were presented.

4. Bank Statement and Bills

On a motion by Scott Barrett, seconded by John Anderson, the Board voted to approve the bank statement for January and to authorize the payment of bills for January.

BURLINGTON AREA SCHOOL DISTRICT
BANK STATEMENT RECONCILIATION REPORT
JANUARY 2012

Total of Beginning Cash on Hand	\$477,131.38
Revenues/Deposits	
Local Government Investment Pool Transfers	\$800,000.00
Interest Earned	\$279.69
District Office Deposits	\$8,730,818.45
School Deposits	\$9,139.79
Food Service Deposits	\$56,509.86
Community Education Deposits	\$7,794.00
ACH Returns From Payroll Direct Deposits	\$17,490.80
Collected NSF Checks	\$0.00
Miscellaneous (Bank Error)	\$0.20
Total Deposits	\$9,622,032.78
Total Available Cash on Hand	\$10,099,164.17
Expenditures/Withdrawals:	
Employee Payroll Withdrawals (Direct Deposits)	-\$1,189,167.86
Payroll Deduction Expenditures	-\$74,599.68
Wisconsin Retirement Automatic Withdrawal	-\$189,211.65
State Payroll Taxes	-\$90,236.67

Federal Payroll Taxes	-\$415,066.35
General Expenditures (CK#221205 to CK#221784)	-\$1,182,064.54
BASD Credit Card Automatic Withdrawl	-\$1,735.49
Food Service Online Credit Card Fees	-\$574.06
Community Ed Online Credit Card Fees	-\$199.63
NSF Checks Returned by the Bank	-\$270.00
Voided Checks	\$0.00
Banking Supplies and Fees	\$0.00
Total Withdrawls	-\$3,143,125.93
Total of Ending Cash on Hand	\$6,956,038.24
Bank Statement Information	
Bank Statement Balance – End of Month	\$7,245,801.85
Deposits in Transit	
Outstanding Checks	-\$289,763.61
Adjusted Bank Statement Balance	\$6,956,038.24
Variance	\$0.00

5. Recognition of Special Donation to Burlington Area Schools
 Superintendent Moyer recognized Michael Borkovec of Sandman Productions and Kim Hofer of “Best of Your Hometown” for their contributions for the creation of the new logo for Burlington Area School District. The Board expressed their appreciation for their efforts.
6. Appointments
 The following appointments were presented to the Board for approval:
Extra Curricular Appointments
- Joel Molitor – Varsity Girls Soccer Coach – Burlington High School – effective 2011-12 school year
 - Lunchroom Supervision – Burlington High School
 - Jade Gribble
 - Jodi Peterson
 - Joel Molitor
 - Gordon Nikolic

- Shelley Andersen
- Dan Luneau
- Tom Gilding
- Josh Dow
- Denita Jones – Head Coach – Girls Varsity Swim Team – Burlington High School – effective 2011-12 school year

Information Only

- Shea Rossmiller – Special Education Aide – Dyer - 3 ¾ Hrs. to 6 Hrs. – effective December 2011
- Debby Levans – Special Education Aide – Dyer – 3 ¾ Hrs. to 6 Hrs. – effective December 2011

On a motion by Scott Barrett, seconded by John Anderson, the Board voted unanimously to approve the appointments as presented.

7. Docufide Transcript Service – Burlington High School

Eric Burling reviewed the Docufide Transcript Service for Board members. He explained that this service is widely used by high schools and colleges and would not be a cost to the District. He recommended implementing this service at Burlington High School. Scott Barrett made a motion to allow Eric Burling to move forward with obtaining the services of Docufide for Burlington High School with the understanding that it be of no cost to the District, students would be charged \$3.00 per transcript but that in extenuating circumstances the \$3.00 fee could be waived. Larry Anderson seconded the motion and the Board voted unanimously to approve it.

8. Donations

- Burlington High School
 - The Chocolate City Quilters – donation of \$200 to the Library in gratitude for the use of the BHS Library
 - James Stowell – H & R block – donation of computer equipment for the Science Department at Burlington High School
 - John Gordon – donation of computer technology to the Burlington High School Science Department
 - Giorgianna Schuch – donation of computer technology to the Burlington High School Science Department
 - Ann Hallada – donation of 100+ books to the Burlington High School Library

On a motion by Rosanne Hahn, seconded by Susan Kessler, the Board voted to accept the donations as they were presented.

- PAC House
 - Robert & Bonnie Swanson – donation of \$500 to support programming for the Project Active Citizen program for 18-21 year olds

On a motion by Scott Barrett, seconded by Rosanne Hahn, the Board voted to accept the donation as it was presented.

- Karcher Middle School
 - Laurie Durham – donation of 30 pairs of safety glasses for Mr. Silkwood’s Tech Ed classes

On a motion by Susan Kessler, seconded by Rosanne Hahn, the Board voted to accept the donation as presented.

- Dyer Intermediate School
 - Karen Tolle – donation of 100+ skeins of yarn to the Dyer Intermediate School Art classes

On a motion by Rosanne Hahn, seconded by John Anderson, the Board voted to accept the donation as presented.

- Winkler Elementary School
 - Ann Hallada – donation of over 150 books to the Winkler School Library

On a motion by Susan Kessler, seconded by Rosanne Hahn, the Board voted to accept the donation as presented.

- Lyons Elementary School
 - Ann Hallada – donation of approximately 200 books to the Lyons School Library
 - Lyons PTO – donation of \$2,620.00 for the purchase of five iPads to be used with reading interventions at all grade levels and \$68.50 for the purchase of multiplication and division flash cards for Peggy Makar’s 4th grade classroom

On a motion by Rosanne Hahn, seconded by Larry Anderson, the Board voted to accept the donations as presented.

- Cooper Elementary School
 - Sarah Wendorf – donation of library books for the Cooper School Library

On a motion by Rosanne Hahn, seconded by Susan Kessler, the Board voted to accept the donation as presented.

9. Field Trips

Eric Burling presented the following field trips for approval by the Board:

- BHS Choir to Springfield, IL – February 24-26, 2012 – Penny Yanke Advisor
- KEY Club Convention – March 2-4, 2012 – Green Bay, WI – Sharon Kelley Advisor

On a motion by Scott Barrett, seconded by Larry Anderson, the Board voted unanimously to approve the field trips as presented.

10. Karcher Middle School Outdoor Education Program – Information Only
Marty McGinley, Principal of Karcher Middle School presented the Board with information regarding the annual Outdoor Education Program which recently took place at Karcher Middle School.

11. Committee Reports
 - Personnel Committee
 - January 9, 2012 – Closed Session – **No Board action required**
 - January 9, 2012 – Open Session – **No Board action required**
 - January 23, 2012 – **No board action required**
 - January 30, 2012 – **No Board action required**
 - Buildings/Grounds/Transportation –nothing to report
 - Community Education –nothing to report
 - Curriculum Committee – nothing to report
 - Finance Committee
 - February 6, 2012 – **No Board action required**
 - Long Range Planning
 - February 6, 2012 – **No Board action required**
 - Policy Committee – **Board action required for the following:**
 - **1st Reading – Policy #454 – “Reporting of Suspected Abuse, Neglect or Sexual Assault of Children”**
 - **1st Reading – Policy #691 – “Suspension and Debarment Policy”**
 - Other Meetings
 - Action Meeting – January 30, 2012 – **No Board action required**
 - Committee of the Whole – January 9, 2012 – **No Board action required**
 - Committee of the Whole – January 30, 2012 – **Board action required for the following:**
 - **WASB/ERRP Lawsuit Resolution**

On a motion by Scott Barrett, seconded by Rosanne Hahn, the Board voted unanimously to adopt the Lawsuit Resolution as it was presented.

12. Superintendent’s Report
Superintendent Moyer reported on the following items to the Board:
 - Senate Bill #2 – Extends the Open Enrollment window to April 30 and also changes the date for the Preliminary Notice of Non-Renewal and Final Notice of Non –Renewal to April 30 and May 15 respectively
 - Principal Effectiveness Work Team – presented the Preliminary Report and Recommendations from the Design Team

Page 7

13. Adjourn

On a motion by John Anderson, seconded by Rosanne Hahn, the Board voted to adjourn at 8:00 P.M.

Respectfully submitted,

Susan Kessler, Clerk