

OFFICIAL MINUTES

BURLINGTON AREA SCHOOL DISTRICT

David Thompson	President
William Campbell	Vice-President
Scott Barrett	Treasurer
Susan Kessler	Clerk
John Anderson	
Rosanne Hahn	
Larry Anderson	

Board of Education meeting held on May 9, 2011.

1. Board President David Thompson called the meeting to order at 7:00 P.M. Present at this meeting were Board members David Thompson, William Campbell, Scott Barrett, Susan Kessler, John Anderson, Rosanne Hahn, Larry Anderson, administrators Dave Moyer, Pat Hoffman, Connie Zinnen, Peter Smet and Board secretary Priscilla Crowley.
2. On a motion by Rosanne Hahn, seconded by William Campbell the Board minutes from the meeting of April 11, 2011 were approved as presented.

On a motion by John Anderson, seconded by William Campbell, the minutes of the April 25, 2011 Board Reorganization meeting were approved as presented.

3. Bank Statement(s) and Bills  
On a motion by Scott Barrett, seconded by John Anderson the Board voted unanimously to approve the Bank Statements of February, March and April of the 2011 and to authorize the payment of bills for April.

**BANK STATEMENT REPORT**

<b>February 2011</b>	
<b>School Receipts</b>	
Registration fee	\$16.00
Instrument rental	\$150.00
<b>Resale</b>	

Technical Education	\$60.52
Field trips	\$211.73
Bus transportation	\$132.50
Student fines	\$67.67
<b>Admissions</b>	
Girls basketball	\$1,505.60
Boys basketball	\$2,299.95
Wrestling	\$126.00
<b>Community Education Dept.</b>	
Sunday Open Gym	\$4.00
Pee Wee baseball	\$120.00
Mens Rec BB	\$210.00
Volleyball Camp	\$1,200.00
Boys BB camp	\$40.00
Tennis	\$60.00
Girls Fast Pitch	\$80.00
Music in the Box	\$455.00
Girls softball	\$220.00
Baseball Camps	\$350.00
Adult misc.	\$145.00
Climbing Tower	\$80.00
Kids Zumba	\$207.00
WISE Kids	\$110.00
Snow shoes	\$48.00
ARAMARK – student lunch	\$59,338.16
Interest on investments	\$737.47
CESA 2-transit of aid	\$4,473.76
Refunds	\$306.22
MSOE – sub reimbursement	\$200.00
Town of Dover-aid payment	\$987.53

Waterford Spec Educ-categorical aid	\$54,589.55
City of Burlington-PILT-DNR	\$854.42
Town of Lyons-PILT-DNR	\$1,046.89
Tax Levy	\$6,137,280.67
Bus transportation-Student Activity	\$1,246.00
Misc receipts	\$149.53
R/K Comm. Action	\$1,628.41
Donation-Cooper PTO	\$400.00
Donation-Runzheimer International	<u>\$350.00</u>
Total receipts	\$6,271,487.58
Cash on hand	\$5,634,977.07
Receipts-February	<u>\$6,271,487.58</u>
Available cash on hand	\$11,906,464.65
Expenditures-February	\$3,212,275.26
Checks returned by bank	\$131.00
Void checks	\$194.27
Bank deposit books, bags	\$259.88
Credit card fees-CED	\$211.63
Credit card withdrawal-BASD	\$4,343.67
Food Service charges	\$20.30
Wisconsin Retirement	<u>\$196,543.40</u>
Cash on hand	<u>\$8,492,873.78</u>
Bank statement balance	<u>\$9,428,197.63</u>
Outstanding checks	<u>\$935,323.85</u>
Adjusted bank statement balance	<u>\$8,492,873.78</u>

**BANK STATEMENT REPORT**

<b>March 2011</b>	
<b>School Receipts</b>	
Registration fee	\$138.00
Resale-Cooper School	\$84.00
Field trips	\$4,077.85
Bus transportation	\$1,665.80
Student fines	\$147.76
Athletic participation-BHS	\$2,500.00
Activity passes-BHS	\$2,280.00
Donation-Winkler School-Holcombe Lions	\$500.00
Gift-Cooper School	\$361.00
Parking fees-BHS	\$2,250.00
<b>Resale</b>	
Tech Educ	\$23.44
<b>Admissions</b>	
Girls basketball	\$692.00
Boys basketball	\$405.00
<b>Community Education Dept.</b>	
Registration for classes	\$6,492.00
Registration for classes	\$5,418.00
ARAMARK - student lunch	\$72,132.38
Interest on investments	\$950.54
Mobile home fees	\$858.41
Use of facilities	\$434.50
Health insurance premiums	\$1,305.72
Gateway Technical-380 building	\$160,000.00
Gateway Technical-396 building	\$150,852.50
R/K Comm. Action	\$3,256.82
Project Lead the Way	\$1,805.38
Payroll items	\$1,416.46
Bus transportation-Student Activity	\$895.00

Misc receipts	\$164.76
City of Burlington-copy paper	\$434.69
Categorical Aid	\$36,393.03
Sub reimbursement	\$276.61
Town of Spring Prairie-PILT	\$2,078.22
Town of Burlington – PILT	\$3,008.38
Build America bond rebate	\$35,994.86
Lottery Credit –Town of Lyons	\$109.49
United Way – Educ for Employment	\$1,302.89
Whitewater TAG-sub reimbursement	\$232.00
Transit of Aid	\$8,947.52
Donation-Dan Creek	\$100.00
Donation-Runzheimer International	<u>\$6,000.00</u>
Total receipts	\$515,985.01
Cash on hand	\$8,492,873.78
Receipts-March	<u>\$515,985.01</u>
Available cash on hand	\$9,008,858.79
Expenditures-March	\$3,674,770.62
Checks returned by bank	\$245.00
Void checks	\$6,551.49
Credit card fees-CED	\$113.81
Credit card withdrawal-BASD	\$2,274.04
Food Service charges	\$262.65
Wisconsin Retirement	<u>\$200,144.84</u>
Cash on hand	<u>\$5,137,599.32</u>
Bank statement balance	\$5,477,224.09
Outstanding checks	<u>\$339,624.77</u>
Adjusted bank statement balance	<u>\$5,137,599.32</u>

**BANK STATEMENT REPORT**

<b>April 2011</b>	
<b>School Receipts</b>	

Registration fees	\$935.00
Field trips	\$1,035.00
Bus transportation	\$1,422.75
Student fines	\$40.00
<b>Resale Items</b>	
Technical Education	\$282.38
<b>Community Education Dept.</b>	
Volleyball Camp	\$25.00
Drama/Play Prod	\$34.00
Climbing Tower	\$32.00
Arts/Crafts	\$21.00
Pee Wee soccer	\$15.00
Pee Wee tumbling	\$18.00
Pee Wee baseball	\$18.00
Girls Fast Pitch	\$20.00
Girls Softball	\$55.00
Kids Zumba	\$91.00
Adult miscellaneous	\$220.00
Promethian Class	\$20,050.00
<b>Other Receipts</b>	
ARAMARK-student lunch	\$50,421.85
Transfer from State Investment Pool	\$1,000,000.00
Interest on investments	\$276.69
Racine County-lottery credit	<u>\$200,628.10</u>
Total receipts	\$1,275,640.77

Cash on hand	\$5,137,599.32
Receipts-April	<u>\$1,275,640.77</u>
Available cash on hand	\$6,413,240.09
Expenditures-April	\$3,185,350.82
Checks returned by bank	\$40.00
Debt Service payment	\$2,136,147.50
Credit card fees-CED	\$326.70
Void checks	\$3,211.06
BASD credit card	\$4,062.80
Food Service credit card	\$448.08
WRS payment	<u>\$196,084.44</u>
Cash on hand	<u>\$893,990.81</u>
Bank statement balance	\$1,870,089.08
Outstanding checks	<u>\$976,098.27</u>
Adjusted bank statement balance	<u>\$893,990.81</u>

4. Resignations, Retirements, Leave of Absence

The following resignations, retirements and leave of absence were presented to the full Board for approval:

Retirements

- Deborah Pingle – Winkler Elementary School – 1<sup>st</sup> Grade Teacher – effective at the completion of the 2010-11 school year
- Linda Meranda – Lyons Elementary School – Teacher Aide – effective at the completion of the 2010-11 school year
- Mary Alvarez – Lyons Elementary School – Teacher Aide – effective at the completion of the 2010-11 school year
- Nancy Roselle – District Duplicator – effective at the completion of the 2010-11 school year
- Robert Gutierrez – Grounds and Maintenance Custodian – effective July 1, 2011
- Barb Vogt – Special Education Aide – Waller School – effective at the completion of the 2010-11 school year

On a motion by William Campbell, seconded by Scott Barrett, the Board voted unanimously to approve the retirements as presented.

Resignations

- Glenna Zhe – FACE Teacher – Burlington High School – effective at the completion of the 2010-11 school year

Partial Resignation

- Lori Hintz – Karcher Middle School Teacher – partial resignation of her contract – effective 2011-12 school year

Appendix B

- Eric Burling – Assistant Varsity Football Coach – Burlington High School – effective at the completion of the 2010-11 school year
- Jill Kincaid – Assistant Varsity Track Coach – Burlington High School – effective at the completion of the 2010-11 school year

On a motion by William Campbell, seconded by Scott Barrett, the Board voted unanimously to approve the retirements as presented.

5. Appointments

The following appointments were presented to the full Board for approval:

- Jennifer Reuchlen – School Counselor – Burlington High School – 100% contract – effective 2011-12 school year

Summer School teachers

- Dina Sandker
- Cindy Smith
- Dana Rosen
- Leslie Moritz
- Donna Sturdevant
- Deb Hill
- Ellen Johnson
- Amanda Thate
- Jim Solum
- Ashley Schriever
- Bronwyn Knapp
- Nicole Boldt
- Charissa Considine

On a motion by William Campbell, seconded by Scott Barrett, the Board voted unanimously to approve the appointments as presented.

6. Donations

- Burlington High School
  - Dr. Henry Zimmerman – donation of \$500.00 to the Burlington High School Girl's Softball Program
  - Burlington Athletic Association – donations totaling \$16,201.28 to Burlington High School athletics department

On a motion by Rosanne Hahn, seconded by Susan Kessler, the Board voted unanimously to accept the donations as presented.



- Lyons Elementary School
    - Lyons PTO – donation of \$2,200 for the purchase of 2 new laptop computers for Lyons Elementary School
    - Lyons PTO – donation of 2 books for the Lyons Elementary School Library
    - Frank Bouchet Mazda of Racine – donation of \$275.00 to purchase soccer goals and five soccer balls for the Lyons playground
    - Richard & Tracy Fitzsimmons – donation of an American Flag
- On a motion by Rosanne Hahn, seconded by Susan Kessler, the Board voted unanimously to accept the donations as presented.

7. Wisconsin Interscholastic Athletic Association

On a motion by Larry Anderson, seconded by Scott Barrett, the Board voted unanimously to renew their association with the Wisconsin Interscholastic Athletic Association for the 2011-12 school year.

8. Committee Reports

A. Policy Committee – nothing to report

B. Personnel Committee

No further Board action required for the following meetings:

April 11, 2011

April 18, 2011

April 25, 2011

May 2, 2011

**Board action required for the following from the meeting of May 9, 2011:**

**Non represented personnel compensation – 2011 –12 school year**

On a motion by William Campbell, seconded by Scott Barrett, the Board voted 5-2 to approve the non-represented personnel compensation for the 2011-12 school year

C. Buildings/Grounds/Transportation – nothing to report

D. Community Education –nothing to report

E. Curriculum Committee

**Board action required for the following from the meeting of April 18, 2011:**

**Approval of District withdrawal from the Reading Recovery Consortium:**

On a motion by Rosanne Hahn, seconded by Susan Kessler, the Board voted unanimously to withdraw from the Reading Recovery Consortium.

F. Finance Committee

No further Board action required for the following meeting:

April 18, 2011

**Board action required for the following from the meeting of May 2, 2011:**

**Student Fees – 2011-12 school year**

On a motion by Scott Barrett, seconded by John Anderson, the Board voted unanimously to approve the Student Fees Schedule for the 2011-12 school year

G. Long Range Planning – nothing to report

H. Other Board Meetings

No further Board action required for the following meeting:

Board Meeting – April 25, 2011

9. Superintendent's Report

Superintendent Moyer reported to the Board on the following items:

- WASDA Education Conference
- PLC Workshop Agenda – 5/26/2011
- Assistant Principal Searches – May 10, 2011 and May 12, 2011

10. Final Notes

Board President David Thompson mentioned that he would like to incorporate time at the end of each regular Board meeting to share information and announcements with those in attendance. He stated that he will discuss this possibility with Superintendent Moyer in the near future.

11. Adjourn

On a motion by John Anderson, seconded by William Campbell, the Board voted unanimously to adjourn the meeting at 7:27 P.M.

Respectfully submitted,

Susan Kessler, Clerk