

## STAFF PERSONNEL

Series 500

Policy Title . . . CONTINUING CONTRACTS

Code No. 532.1

Contracts for certificated personnel shall automatically continue for equivalent periods unless modified or terminated by mutual agreement between the School Board and staff members, or as provided by law.

A staff member may terminate his/her contract by written resignation which must be on file with the Clerk on or before April 15, prior to the end of the present contract date.

The School Board may terminate a certified employee's contract for the ensuing year by certified letter mailed to the personnel member not later than March 15, provided, however, that at least 15 days prior to mailing of notice of termination, the School Board by its Clerk shall inform the party in writing that the Board is considering terminating the contract and that the employee shall have the right to a private conference with the Board upon filing a request therefore with the President or Clerk within five days following such procedures as provided by law.

In any event all procedures must be consistent with current state statutes and the negotiated agreement between the Board and the Burlington Education Association.

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December 12, 1988  
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August 11, 2008

Legal Reference: Code of WI  
Section 118.22 (2)(3)