

## INSTRUCTION

### Series 300

Policy Title . . . FOREIGN STUDY BY DISTRICT STUDENTS Code No. 305.41

The School Board, assisted by the professional staff of the district, has set graduation requirements for district students (see 345.6) as well as established the procedures for determining class rank and grade point average (GPA) (See 345.1).

In the case of a Burlington Area School District student enrolled in a foreign school as part of an approved study program there may need to be adjustments made to graduation requirements and computation of the g.p.a. to determine class rank.

In order to insure that the best interests of the students are considered, the following procedures will be followed in determining what, if any, adjustments are necessary.

- 1.) Courses taken in the foreign study program will be evaluated on a case by case basis by the guidance department assisted by the department chairs to determine which courses may be accepted in lieu of Burlington High School courses required for graduation.
- 2.) The student's transcript shall list all courses taken and grades earned in the foreign study program, however, none of the grades awarded by the foreign institution will be used in computing g.p.a. or class rank.

Date of Adoption:  
April 13, 1992  
Amended:  
September 9, 2002  
Reviewed:  
January 14, 2008

Legal Reference: Code of WI  
Section 118.01  
120.12, 120.12 (2)