

## INSTRUCTION

Series 300

Policy Title . . . GUIDANCE PROGRAM

Code No. 364

Comprehensive school guidance shall be maintained in grades kindergarten through twelve. The program shall be designed to:

- 1.) Improve student achievement
- 2.) Help each student relate his/her interests, aptitudes and abilities to a meaningful program of studies and extra curricular activities.
- 3.) Help each student develop an understanding of his/her particular strengths and weaknesses and enable him/her to develop into a responsible citizen.
- 4.) Assist the student in vocational and educational planning.
- 5.) Assist each student with personal concerns.

Principals and guidance counselors shall be responsible for the screening of all new students, the maintenance of student records, the testing program and student scheduling.

The guidance program shall be evaluated periodically.

The School District shall not discriminate in the methods, practices, and materials used for counseling, evaluating and testing students on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability. Discrimination complaints shall be processed in accordance with established procedures.

Date of Adoption:  
February 12, 1991  
Reviewed:  
January 14, 2008

Legal Reference: Code of WI  
Section 118.13, 121.02(1)(g)  
PI9.03 (1) of the WI Admin.Code  
PI 8.01(2)(e)  
CROSS REFERENCE: Policy 112