STAFF PERSONNEL

Series 500

Policy Title . . . NON-CERTIFIED RELATIONS TO PUPILS AND PUBLIC Code No. 541.1

In general, students are the responsibility of the professional staff. Except as noted below, non-certified personnel should assume no authority in this matter:

1. Certain clerks and secretaries are designated to deal with students in attendance and related matters.

2. A custodian is in charge of a building during “off” hours when he is present.

3. When students are being destructive of public property and no professional staff member is immediately present.

4. Certain non-certified personnel hired specifically to supervise students.

5. In the absence of professional staff all district employees are expected to support the maintenance of a safe and orderly environment.

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Section 120.12