

## INSTRUCTION

### Series 300

Policy Title . . . NONDISCRIMINATING TESTING      Code No. 346.1

It shall be the policy of the School Board that a comprehensive testing program be established and maintained in order to evaluate the total program of the school district as well as to provide better counseling service to the students.

The Superintendent of Schools, with assistance from his/her professional staff shall develop standards and procedures to evaluate the educational program and student progress within each area of instruction.

The School District shall not discriminate in the methods, practices and materials used for testing, evaluating and counseling students on the basis of race, color, religion, creed, age, sex, national origin or ancestry, marital status, parental status, veteran status, physical or mental disability, sexual orientation, arrest or conviction record, membership in the National Guard, State Defense Force or any reserve component of the military forces of the United States, use or non-use of lawful products off the employer's premises during non-working hours, or any other protected status as required by law.

Date of Adoption:  
June 14, 1976  
Amended:  
February 12, 1991  
Reviewed/Revised:  
January 14, 2008

Legal Reference: Code of WI  
Section 118.13, 120.12 (2),  
115.787(2)(3), 118.13, 118.30,  
121.02(1)(r)(s), PI8.01(2)(r)(s),  
PI9.03, PI 13  
Cross Reference: Policy 112

# INSTRUCTION

Series 300

## ADMINISTRATIVE REGULATIONS NONDISCRIMINATING TESTING

Code No. R-346.1

The School Board supports the assessment of students on a regular basis in order to determine the individual student's achievement and comprehension levels in the various subject matter areas, and to collect data which may be used for program evaluation and the development of new curricular designs.

To support this philosophy, the Burlington Area Schools will:

- a.) Identify competencies which nearly all students shall master at specific grade levels in the areas of reading, language arts and mathematics through a process involving parents and staff.
- b.) Design the instructional program to insure all identified competencies, in those areas mentioned in paragraph a, are incorporated.
- c.) Incorporate regular and systematic student assessment practices in order to monitor progress of students and of programs.
- d.) Administer standardized achievement tests as required by the Wisconsin Student Assessment System and the District testing plan.
- e.) Provide opportunities for make-up tests.
- f.) Provide appropriate diagnosis and remediation for pupils not attaining desired levels of achievement as established by the professional staff, understanding that no test shall be used as the sole criterion in determining academic need.
- g.) Communicate test results to parents or guardians and initiate a procedure to insure that all concerned are aware of the pupil's needs and the steps being taken to meet those needs.
- h.) Report test results to the School Board by grade level and by school.
- i.) Review tests and their alignment with our curriculum and make changes as needed.
- j.) Utilize test results for program evaluation and adjust curriculum and/or staff development as needed.
- k.) Exceptional education students will participate in all achievement testing as dictated by their Individual Education Plans.
- l.) All students identified under Federal Law 504 will have testing modified as called for in the accommodation plan developed.
- m.) Limited English Speaking (LES) students will be included in testing based on the recommendations of staff as to the potential validity of the results. Modifications can be incorporated to accommodate language limitations.

Date of Adoption:  
June 10, 1985

Legal Reference: Code of WI  
Section 118.30

Revision:

April 11, 1994

Reviewed/Revised:

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