



BURLINGTON AREA SCHOOL DISTRICT

BOARD OF EDUCATION
MONDAY, MARCH 10, 2014
7:00 P.M.
District Office

Minutes

Present at this meeting were Board members David Thompson, William Campbell, Larry Anderson, Rosanne Hahn, Philip Ketterhagen, Roger Koldeway, Jim Bousman, administrators Peter Smet, Connie Zinnen, Ruth Schenning and secretary Deborah Roanhaus.

1. Call to Order
Board President David Thompson called the meeting to order at 7:04 P.M.
2. Minutes
On a motion by Rosanne Hahn, seconded by Jim Bousman, the Board voted unanimously to approve the minutes of the February meeting as presented.
3. Bank Statement and Bills
On a motion by Larry Anderson, seconded by Roger Koldeway, the Board voted unanimously to approve the February 2014 bank statement.

On a motion by Larry Anderson, seconded by Philip Ketterhagen, the Board voted unanimously to approve the payment of bills for the month of February.

BURLINGTON AREA SCHOOL DISTRICT BANK STATEMENT RECONCILIATION REPORT FEBRUARY 2014

Total of Beginning Cash on Hand	\$769,502.03
Revenues/Deposits	
Local Government Investment Pool Transfers	\$1,000,000.00

Interest Earned	\$0.00
District Office Deposits	\$5,796,458.51
School Deposits	\$9,125.11
Food Service Deposits	\$59,476.37
Community Education Deposits	\$1,747.00
ACH returns From Payroll Direct Deposits	\$0.00
Collected NSF Checks	\$0.00
Total Deposits	<u>\$6,866,806.99</u>
Total Available Cash on Hand	<u>\$7,636,309.02</u>
Expenditures/Withdrawals	
Employee Payroll Withdrawals (Direct Deposits)	-\$1,109,717.22
Payroll Deduction Expenditures	-\$102,775.96
Wisconsin Retirement Automatic Withdrawl	-\$223,386.02
State Payroll Taxes	-\$84,081.89
Federal Payroll Taxes	-\$423,083.34
General Expenditures (CK#229384 to CK#229827)	-\$1,126,493.00
BASD Credit Card Automatic Withdrawl	-\$1,636.55
Food Service Online Credit Card Fees	-\$912.44
Community Ed Online Credit Card Fees	-\$200.32
NSF Checks Returned by the Bank	-\$140.00
Voided Checks	\$297.15
Transfer to Money Market Savings	-\$4,300,000.00
Total Withdrawals	<u>-\$7,372,129.59</u>

Total of Ending Cash on Hand	<u>\$264,179.43</u>
Bank Statement Information	
Bank Statement Balance – End of Month	\$739,533.13
Deposits in Transit	\$0.00
Outstanding Checks	-\$475,353.70
Adjusted Bank Statement Balance	<u>\$264,179.43</u>
Variance	\$0.00

4. Resignations/Retirement

The following resignations and retirement were presented to the Board for approval:

Retirements

- Lynn Steffen – Early Childhood Teacher – Cooper Elementary School – effective June 10, 2014
- Bonnie Larsen – Special Education Teacher – Burlington High School – effective June 10, 2014

Resignations

- Natalie Gradinjan – Special Education Aide – Burlington High School – effective February 20, 2014
- Crystal Olson – 4 Hour Custodian – Burlington High School – effective February 25, 2014
- Kristen Rouse – Head Cheerleading Coach at Burlington High School – effective at the completion of the 2013-14 school year
- Shelly Mutter – TSID Instructional Aide – Dyer Intermediate School – part-time – resignation effective March 14, 2014

On a motion by William Campbell, seconded by Rosanne Hahn, the Board voted unanimously to approve the retirements and resignations as presented.

5. Appointments

The following appointments were presented to the Board for approval:

- Taylor Molitor – Girls Assistant Soccer coach – 2013-14 season
- Kim Dorn – Part-time aide – 5.75 hrs. per day – beginning 2/7/14
- Therese Weaver – 5 ½ hr. Special Education Aide – Burlington High School – starting February 17, 2014
- Steve Tenhagen – Football Coach
- Steve Tenhagen – ARROW/Health – Full time – Burlington High School – effective 2014-15 school year

- Josh Hughes – Technical Theater Director – Burlington High School
- John Baumeister – Custodian – 4 hrs. per day – Cooper School – effective January 20, 2014
- Colin Galitz – Music teacher – 100% contract effective 2014-2015 school year
- Carol Wasley – Custodian – 4 hrs. per day – Burlington High School – effective March 10, 2014

Substitute Teacher Aides

- Jessica Girard
- Mary Rieben
- LaDonna Robinson

On a motion by William Campbell, seconded by Jim Bousman, the Board voted unanimously to approve the appointments as presented.

6. Donations

The following donations were presented to the Board for acceptance:

- BHS
 - “Purchase with a Purpose” - \$50.00 donation to Burlington High School Art Department – Burlington Coffee House
 - Wells Fargo Community Support Campaign – George Runjo - \$60.00 to the Burlington High School Counseling Department
 - Runzheimer, Inc. - \$500.00 to the Burlington High School Koral Klub
 - Lois Tire Shop - \$500.00 to Burlington High School WBSD for programming
 - The Community Fund – Bobbie Wagner, Treasurer – donation of \$5,000 to Burlington Cross Country Ski Team
 - Burlington Coffeehouse – “Purchase With a Purpose”, donation of \$105 to the Burlington High School WBSD department to maintain programming
 - Black Circle Records – Timothy Townsend - \$100 donation to BHS WBSD to maintain programming
 - Burlington Dental Healthcare - \$500 donation to BHS WBSD to maintain programming

On a motion by William Campbell, seconded by Rosanne Hahn, the Board voted unanimously to accept the donations as presented.

- Karcher Middle School
 - Chris and Carrie Fidler – donation of a treadmill to be used by Special Education Students

On a motion by William Campbell, seconded by Rosanne Hahn, the board voted unanimously to accept the donations as presented.

- Winkler Elementary School
 - Dominos Pizza Dough Nights
 - December - \$42.17
 - January - \$120.67
 - February - \$51.04
 - Computers for Education Fundraiser – Mini i-Pad to Winkler School
- On a motion by Rosanne Hahn, seconded by Jim Bousman, the board voted unanimously to accept the donations as presented.

7. Committee Reports

- Buildings/Grounds/Transportation – no report
- Long Range Planning – no report
- Community Education
 - Agenda/Minutes – February 24, 2014
 - **No Board action required**
- Curriculum Committee
 - Agenda/Minutes – February 14, 2014
 - **No Board action required**
 - Agenda/Minutes – February 24, 2014
 - **No Board action required**
 - Agenda/Minutes – March 3, 2014
 - **Board action required for the following:**
 - **Approval of new Agri Science class**
On a motion by Rosanne Hahn, seconded by Phil Ketterhagen, the board voted unanimously to approve the new class
 - **Approval of Agri Science classes to be used as a science credit for graduation pending DPI approval**
 - **Veterinary Science**
 - **Biotechnology**
 - **Forestry**
 - **Animal Science Aquaculture**

On a motion by Rosanne Hahn, seconded by Phil Ketterhagen, the board voted unanimously to request that the classes be approved by the DPI for a science credit.

- Finance Committee – no report
- Personnel Committee
 - Agenda/Minutes – February 10, 2014
 - **No Board action required**
 - Agenda/Minutes – February 24, 2014
 - **No Board action required**

- Agenda/Minutes – March 3, 2014
 - **No Board action required**
- Agenda – March 10, 2014
 - **Board action required for the following:**
 - **Superintendent Contract**
On a motion by William Campbell, seconded by Larry Anderson, the board voted unanimously to approve the Superintendent Contract for July 1, 2014 – June 30, 2016.
- Policy Committee
 - Agenda/Minutes – February 17, 2014
 - **Board action required for the following:**
 - **#321 – School Calendar – Board action required – 1st Reading changes to Policy**
 - Agenda/Minutes – February 24, 2014
 - **No Board action required**
- Other Meetings – no report

8. Superintendent’s Report

- Anneke Thompson – Markerspace Project – placed in the Top 20 “Forward Together Award” entries
- Appointment of Food Service Director – Aramark – Kathleen Combs – effective immediately
- Congratulations to Sarah Kwiatkowski for being awarded the 2014 Herb Kohl Educational Foundation Fellow Award
- Congratulations to Allison Zeman, student, for being awarded the Herb Kohl Educational Foundation Excellence Scholar.
- The wrestling team competed in the Semi-finals at state.
- The Girls Gymnastics team went to state and finished in 2nd place by a mere .05 margin.
- Burlington High School is performing “Chicago” this weekend

9. Announcements

There were no announcements.

10. Adjourn

On a motion by Rosanne Hahn, seconded by William Campbell, the meeting was adjourned at 7:26 P.M.

Respectfully submitted,

Rosanne Hahn, Clerk