

OFFICIAL MINUTES

BURLINGTON AREA SCHOOL DISTRICT

John Anderson President
William Campbell Vice-President
Scott Barrett Treasurer
Susan Kessler Clerk
Rosanne Hahn
David Thompson
Larry Anderson

Board of Education meeting held on July 12, 2010.

1. Board President John Anderson called the meeting to order at 7:00 P.M. Present at this meeting were Board members John Anderson, William Campbell, Scott Barrett, Susan Kessler, Rosanne Hahn, David Thompson, Larry Anderson, administrators Connie Zinnen, Gary Olsen, Peter Smet, David Moyer and Board Secretary Priscilla Crowley.
2. On a motion by Rosanne Hahn, seconded by David Thompson, the Board voted unanimously to approve the minutes of the meeting held on June 14, 2010.
3. On a motion by Scott Barrett, seconded by William Campbell, the Board voted unanimously to approve the bank statement and authorize the payment of bills for June 2010.

**BURLINGOTN AREA SCHOOL DISTRICT
BANK STATEMENT REPORT
JUNE 2010**

School Receipts	
Field Trips	\$3,738.00
Bus transportation	\$8,589.10
Student fines	\$42.00
Registration fees	\$1,698.50
Summer school registration	\$440.00
Recorders	\$190.50

Book bags	\$260.00
Lost books	\$277.77
Technical Education	\$607.01
Community Education Dept.	
Volleyball Camp	\$2,190.00
Wrestling Camp	\$1,110.00
Boys Volleyball Camp	\$60.00
Speed & Strength Camp	\$625.00
Football Camp	\$3,160.00
Boys BB Camp	\$1,840.00
Girls BB Camp	\$750.00
Gymnastics Camp	\$210.00
Summer Open Gym	\$2,191.00
Tennis	\$2,600.00
Drama/Play Productions	\$1,522.00
WISE Kids	\$97.00
Autistic summer recreation	\$128.00
Something Smells Fishy	\$181.00
Spanish for Kids	-\$30.00
Decorative Painting	\$590.00
Arts/Crafts	\$609.00
Pee Wee Tennis	\$420.00
Pee Wee Tumbling	\$90.00
Pee Wee Soccer	\$486.00
Pee Wee Baseball	\$288.00
Pee Wee Volleyball	\$294.00
Intro Soccer	\$110.00
Archery	\$84.00
Youth Wrestling	\$200.00
Advanced Pee Wee Baseball	\$90.00
Youth Golf	\$550.00
Kids Zumba	\$50.00
Promethean Conference	\$1,100.00
WPRA tickets	\$900.00
Heat Stroke 100	\$230.00

Adult miscellaneous	\$580.00
Adult tennis	\$375.00
Student lunch	\$26,807.26
Contracted lunch	\$705.00
Interest on investments	\$105.44
Transfer from State Investment Pool	\$3,500,000.00
Mobile home fees	\$879.96
Use of facilities	\$6,839.41
Health insurance premiums	\$1,571.56
Refunds	\$994.65
City of Burlington-copy paper	\$810.81
Jury duty	\$48.00
Gateway Technical	\$8,285.00
Sub payment	\$231.22
Categorical Aid	\$30,552.12
Donation – PCA	\$2,250.00
Miscellaneous receipts	\$3,553.68
Postage	\$323.00
State of Wisconsin-Medicaid	\$42,207.00
Special Education-open enrollment	\$51,984.00
CESA 2-Driver Educ	\$400.00
Racine County-restitution	\$220.46
CESA 2-transit of aid	\$7,462.88
Norris School-tuition credit	\$20,600.00
PTO bus donation-Waller, Winkler, Dover	\$1,581.00
State of Wisconsin-Fitness purchase	\$1,812.20
State of Wisconsin-unclaimed property	\$626.40
Workforce Dev – Career Construction Academy	\$19,027.13
SLC-AHS	\$54,672.00
PAC House	<u>\$256,222.29</u>
Total Receipts	\$4,080,295.35
Cash on hand	\$810,916.99
Receipts-June	<u>\$4,080,295.35</u>

Available cash on hand	\$4,891,212.34
Expenditures-June	\$3,450,704.35
Checks returned by bank	\$128.40
Credit card fees-CED	\$522.71
Deposit bags	\$256.88
Void checks	\$649.75
Bank deposit coding error	-\$0.30
Credit card withdrawal	\$765.18
Wisconsin Retirement	<u>\$185,633.91</u>
Cash on hand	<u>\$1,253,850.36</u>
Bank statement balance	\$1,647,154.22
Outstanding checks	<u>\$393,303.86</u>
Adjusted bank statement balance	<u>\$1,253,850.36</u>

4. Recognition of Staff, Students and Programs

Superintendent Moyer thanked everyone for their assistance in helping him settle into his new position and surroundings. He is looking forward to being a part of the Burlington School District.

5. Resignations

The following resignations were presented to the Board for approval:
Appendix B

- Dana Rosen – Basketball Coach – Girls – Grades 7/8 – resignation effective at the completion of the 2009-10 school year
- Alexis Whalen – Burlington High School Cheer Coach – effective immediately
- Heather Mielke – Girls Softball – Head Coach – effective at the end of the 2009-10 season

Unpaid Leave of Absence

- Roberto Ortiz – unpaid leave to extend to July 13 – Workman’s Compensation – or until released by physician

Leave of Absence

- Jodi Rogahn – Family Medical Leave for birth of a child to tentatively begin on December 13, 2010 through March 17, 2011

On a motion by William Campbell, seconded by Scott Barrett, the Board voted unanimously to approve the resignations as presented.

6. Appointments

The following appointments were presented to the Board for approval:

- Tonya Orr – Burlington High School – 3 ¾ hr. Special Education Aide
- Gina Bedessem – Dyer Intermediate School – 3 ¾ hr. Special Education Aide
- Kathi Sawyer – Burlington High School – 3 ½ hr. Special Education Aide

Appendix B

- Mike Jones – Girls JV Volleyball Coach – effective 2010-11 school year
- Stacy Stoughton –Assistant Varsity Boys Volleyball – effective 2010-11 school year
- Kelly Brutlag – School Newspaper – Dyer Intermediate School – effective 2010-11 school year
- Matt Behringer – Freshman Boys Basketball Coach – effective 2010-11 school year
- Jeri Nettessheim – ACE Committee – Dyer Intermediate School – effective 2010-11 school year

On a motion by William Campbell, seconded by Susan Kessler, the Board voted unanimously to approve the appointments as presented.

7. Donations

- Dyer Intermediate School
 - Cindy Robertson – donation of 691 books to Dyer Intermediate School classrooms
 - On a motion by Rosanne Hahn, seconded by David Thompson, the Board voted unanimously to accept the donation as presented.
- Waller Elementary School
 - Ann Hallada – donation of materials to the Waller Library
 - On a motion by Scott Barrett, seconded by David Thompson, the Board voted unanimously to accept the donation as presented.
- Cooper Elementary School
 - Ann Hallada - donation of materials to the Cooper Library
- Lyons Center School
 - Lyons PTO – donation of the following:
 - Donation of supplies for the Ice Cream Social and 4th Grade Farewell

- \$300 donation for classroom supplies
- Pencil Sharpener for the Art room
- “Books Are Fun” – donation of books to Lyons Center School

On a motion by Rosanne Hahn, seconded by William Campbell, the Board voted unanimously to accept the donations as presented.

8. Set Date, Time and Place for the Annual Meeting

Peter Smet informed the Board that traditionally the last Monday in August is reserved as the meeting date for the Annual Meeting. He suggested to the Board that the Annual Meeting be held on Monday, August 30, 2010 at 8:00 P.M. at the Burlington High School Auditorium.

On a motion by Scott Barrett, seconded by William Campbell, the Board voted unanimously to approve August 30, 2010 – 8:00 P.M. at Burlington High School Auditorium as the date, time and place for the 2010 Annual Meeting.

9. Final Approval of Lease-Purchase Agreement for Toro Lawnmower

On a motion by Scott Barrett, seconded by David Thompson, the Board voted unanimously to give final approval to the Lease-Purchase Agreement for the Toro Lawnmower after corrections were made to the Non-Appropriation of Funds section of the agreement.

10. Committee Reports

A. Finance Committee

- July 12, 2010 – **Board approval required for the following item:**
 - **Approval of lease for Burlington High School Computer Lab**

On a motion by Scott Barrett, seconded by David Thompson the Board voted unanimously to approve the 3-year lease for 30 Apple IMAC computers for the computer lab at a cost of \$49,411.80.

B. Long Range Planning – nothing to report

C. Policy Committee –nothing to report

D. Personnel Committee

- No Board Action required for the meetings of:
 - June 14, 2010 (2 meetings)
 - June 21, 2010

- **Board Action required for the following from the meeting of July 12, 2010:**
 - Secretary/Aide Contract Approval for the years 2008-2011
On a motion by William Campbell, seconded by Scott Barrett, the Board voted unanimously to approve the contract as presented.
 - Retiree request for modification of Health benefit
On a motion by William Campbell, seconded by Scott Barrett, the Board voted unanimously to approve the retiree request as presented.

E. Buildings/Grounds/Transportation

- No Board Action required for the meeting of:
 - June 14, 2010
 - **Board Action required for the following items from the meeting of July 12, 2010:**
 - Approval of Transportation Contracts
On a motion by Larry Anderson, seconded by William Campbell, the Board voted unanimously to approve the transportation contract for the 2010-11 school year as presented.
 - Approval of bid for refrigerator/freezer for Karcher Middle School
On a motion by Larry Anderson, seconded by Scott Barrett the Board voted unanimously to approve the low bid of \$19,675.00 from A to Z Refrigeration for the new refrigerator/freezer at Karcher Middle School
 - Approval of District Office HVAC Upgrade – Phase II
On a motion by Larry Anderson, seconded by David Thompson, the Board voted unanimously to the HVAC Upgrade – Phase II for District Office.
 - Approval of the Environmental Service Contract for asbestos abatement for Karcher Middle School walk-in cooler
On a motion by Larry Anderson, seconded by Susan Kessler, the Board voted unanimously to approve the Environmental Service Contract for

asbestos abatement at Karcher Middle School as presented.

- Approval of asbestos abatement at Cooper Elementary School
On a motion by Larry Anderson, seconded by Scott Barrett, the Board voted unanimously to approve asbestos abatement for Cooper Elementary School
- Approve request for zoning variance for Electronic Signage at the HERO Center
On a motion by Larry Anderson, seconded by Rosanne Hahn, the Board voted unanimously to approve the change of variance to include all schools.

F. Community Education – nothing to report

G. Curriculum Committee – nothing to report

H. Other meetings – nothing to report

11. Superintendent's Report

Superintendent Moyer reported on the following items:

- a) A Policy Committee meeting will be held on July 26, 2010 to discuss the DPI requirement for a bullying policy to be in place in all districts.
- b) An Administrative Workshop will be held on August 16, 2010.
- c) Superintendent and Administrative evaluations will be discussed at the August 16 workshop.
- d) August 23 has been proposed as a possible date for a Board of Education Workshop.
- e) Upgrades will be made to our current website and it is hoped that this will improve communication with everyone.

12. Adjourn

On a motion by Rosanne Hahn, seconded by William Campbell, the Board voted unanimously to adjourn at 7:25 P.M.

Respectfully submitted,

Susan Kessler, Clerk