



**BURLINGTON AREA SCHOOL
DISTRICT**

BOARD OF EDUCATION
Monday, July 13, 2015
7:00 P.M.
District Office

Minutes

Present at this meeting were Board members Jim Bousman, William Campbell, Larry, Anderson, Rosanne Hahn, Philip Ketterhagen, Todd Terry, Kevin Bird, administrators Connie Zinnen, Ruth Schenning and Board secretary Priscilla Crowley.

1. Call to Order
Board President Jim Bousman called the meeting to order at 7:04 P.M.
2. Board Minutes
On a motion by Rosanne Hahn, seconded by Todd Terry, the Board voted to approve the minutes from the June meeting as presented.
3. Bank Statement and Bills
On a motion by Larry Anderson, seconded by William Campbell, the Board voted to approve the Bank Statement as presented.

On a motion by Larry Anderson, seconded by Todd Terry, the Board voted to approve the payment of bills for June.

**BANK STATEMENT
RECONCILIATION REPORT
JUNE 2015**

Total of Beginning Cash on Hand	\$343,836.62
Revenues/Deposits	
Transfers From Local Government Investment Pool & Savings	\$6,600,000.00
District Office Deposits	\$198,356.54
School Deposits	\$22,405.72
Revtrak Online Deposits for Registration Fees & Food Service	\$20,593.94

Community Education Deposits	\$20,986.75
ACH Returns From Payroll Direct Deposits	\$108.05
Collected NSF Checks	\$0.00
Long-Term Debt Refinancing Proceeds	\$9,603,569.72
Total Deposits	<u>\$16,466,020.72</u>
Total Available Cash on Hand	<u>\$16,809,857.34</u>
EXPENDITURES/WITHDRAWLS:	
Employee Payroll Withdrawals (Direct Deposits)	-\$1,189,812.26
Payroll Deduction Expenditures	-\$98,784.41
Wisconsin Retirement Automatic Withdrawl	-\$236,142.68
State Payroll Taxes	-\$80,704.44
Federal Payroll Taxes	-\$453,086.91
General Expenditures (Ck#234867 to Ck#235221)	-\$1,064,418.39
BASD Credit Card Automatic Withdrawl	-\$5,748.14
Revtrak Online Credit Card Fees	-\$880.97
Community Ed Online Credit Card Fees	-\$451.26
NSF Checks Returned by the Bank	-\$3,510.75
Long-Term Debt Refinancing	-\$9,823,140.07
Transfer to Savings	-\$3,400,000.00
Voided Checks	\$23,213.47
Banking Supplies and Fees	\$0.00
Total Withdrawals	<u>-\$16,333,466.81</u>

Total of Ending Cash on Hand	<u>\$476,390.53</u>
Bank Statement Information	
Bank Statement Balance – End of Month	\$935,704.31
Deposits in Transit	\$0.00
Outstanding Checks	-\$459,313.78
Adjusted Bank Statement Balance	<u>\$476,390.53</u>
Variance	\$0.00

4. Recognition of Staff, Students and Programs

The following students were recognized by the Board for competing at the state level at the WIAA State Track and Field Competition:

- Leah Joslyn
- Bittney Ehlen
- Meta Ehlen
- Lucas Shenkenberg
- Megan Wallace
- Kramer Brown

5. Resignations

The Personnel Committee presented the following resignations to the Board for approval:

- Mike Raether – Assistant Principal – Burlington High School – effective June 16, 2015
- Jessica Jooss – Kindergarten Teacher – Cooper Elementary School – effective June 12, 2015
- Carolyn Blair – Grade 7 Teacher – Karcher Middle School – effective June 27, 2015
- Samantha Thelen – Special Education Teacher Aide – Waller Elementary School – effective June 8, 2015
- Teresa Trawitzke – Science Leadership Team – effective immediately
- Sue Reidenbach – Payroll/Benefits – resignation effective July 28, 2015

On a motion by William Campbell, seconded by Rosanne Hahn, the Board voted to accept the resignations as presented.

6. Appointments

The Personnel Committee presented the following appointments to the Board for approval:

- Elementary Summer School Teachers

- Dana Friend – Pre-K
- Jamie Cook – Pre-K
- Katie Robertson - Kindergarten
- Charissa Considine – Kindergarten
- Laurie Tess – Gr. 1/ESL
- Helen Poole – Grade 1
- Jennifer Steffen – Grade 1
- Yvette Hansen – Grade 2
- Brittney Day – Grade 2
- Cherie Wiley-Deal – Grade 3
- Amanda Thate – Grade 4
- Deb Hill – Grade 5
- Jim Solum – Grades 6, 7 8
- Alyssa Riggs – 8th (two weeks)
- Elementary Summer School Secretaries/Aides/Volunteers
 - Pam Moersfelder – Summer School Secretary
 - Bev Edwards
 - Kathy Wiesand – 8th grade (two weeks)
 - Kristen Brody
 - Misti French
 - Jimalee Binn
 - Kim Dorn
 - Diane Lazzio
 - Dawn Umnus
 - Jeanne Rennie
 - Morgan Tracy
 - Natalie Martinez
 - Tye Miller
 - Morgan Nelson
 - Mahala Hansen
 - Donna Keown
 - Abby Kolczaski
 - Karly Madey
 - Madison Phillips
 - Alex Peterson
 - Nate Crayton
 - Brady Gaertner
- High School Summer School Teachers
 - Jake Armstrong
 - Jerod Boyd
 - Stephanie Call
 - Ashley Easterwood
 - MacKenzie Ferstenou
 - Nick Flinner
 - Elizabeth Glisch
 - Jade Gribble
 - Brent Grochowski
 - Emily Grossen

- Gordon Nikolic
- Kathy Rubach
- Julie Verhagen

On a motion by William Campbell, seconded by Todd Terry, the Board approved the Summer School appointments as presented.

- Teachers

- Haley Guillien – Mathematics Teacher – Burlington High School 93.75% Contract – effective 2015-16 school year
- Jessica Pagel – Counselor – Burlington High School – 100% Contract – effective 2015-16 school year
- Jayme Pruszka- Computer – Karcher/Dyer Schools – 100% Contract – effective 2015-16 school year
- Rachel Wollmer – Kindergarten Teacher – Cooper Elementary School – 100% Contract – 2015-16 school year

On a motion by William Campbell, seconded by Rosanne Hahn, the Board approved the teaching appointments as presented.

- Teacher Aide

- Kim Emond – PAC House – 5.83 Hrs. Per Day – Special Education Aide – effective 2015-16 school year

On a motion by William Campbell, seconded by Rosanne Hahn, the Board approved the appointment as presented.

- Department Chairs – Burlington High School – 2015-16 school year

- Carrie McCanna – Art & Design
- Jade Gribble – Business Education
- Joel Molitor – English
- Eric Ellingham – Math
- Robbie Twohig – Modern Language
- Deb Steager/Jerod Boyd – Special Education
- Penny Yanke – Music
- Paul Hasler – Wellness
- Joel Graham – Science
- Jeremy Fitch – Social Studies
- Mike Prah – Technical Education & Engineering
- Tammy Albrecht – Counseling Services

On a motion by William Campbell, seconded by Todd Terry, the Board approved the appointment of Department Chairs as presented.

- Extra Curricular

- Nick Schilleman – Assistant Boys Golf Coach – 2015-16 school year
- Wayne Herrick – Head Boys Golf Coach – 2015-16 school year
- Jenny Trewyn – Science Leadership Team – 2015-16

On a motion by William Campbell, seconded by Todd Terry, the Board approved the extra curricular appointments as presented.

7. Field Trips

The following field trips were presented to the Board for approval:

- FFA Retreat – Burlington High School – July 6-9, 2015 – Potosi, WI – Katie Hagemann – advisor

- Key Club – Key Leader Camp – Wisconsin Dells, September 25-27 – Jennifer Reuchlen, advisor
- Girls Volleyball – West Bend Sprawl Volleyball Tournament – West Bend, WI – September 25-26, 2015 – Dan Lynch & Teri Leach – advisors
- Girls Varsity Tennis Team – Green Bay, Wisconsin – September 4-5, 2015 – Rose Dolatowski, advisor

On a motion by Rosanne Hahn, seconded by William Campbell, the field trips were approved as presented.

8. Set Date, Time and Place for the 2015 Annual Meeting

On a motion by Todd Terry, seconded by William Campbell, the Board voted to set the Annual Meeting for August 24, 2015 at 8:00 P.M. in the High School Auditorium.

9. Donations

The following donations were presented to the Board for acceptance:

- Burlington High School
 - Burlington High School Athletic Association
 - \$6,574.92 to the Burlington High School Athletic Department – JV and Varsity Softball diamonds
 - \$10,000 to the Burlington High School Athletic Department – Equipment and Supplies for the Speed and Strength Program
 - Gridiron Club
 - \$1,000 to the Burlington High School Athletic Department – signage for the press box
 - Monique Kruk – donation of a Kiplinger Tennis Stringer and various supply items – Burlington High School Tennis program
 - Kohl’s Department Store - \$500 – Burlington High School Baseball Program
 - Donations to WBSD Radio Station – Burlington High School – for continued maintenance of programming:
 - Los Compadres Restaurant - \$100
 - R.K.W. Mix Concrete - \$350
 - DQ – Stephen & Julie Nelson - \$250
 - Burlington Longview Animal Hospital - \$250
 - Kenneth Niec & Ann Marie Haas - \$50 to Burlington High School FFA Club for the Racine County Fair
 - Pine Street Coffee House - \$75 to the Burlington High School Feminist Club

On a motion by Kevin Bird, seconded by Philip Ketterhagen, the donations were accepted as presented.

- Special Education Department
 - Elly Borst – donation of 2 Phonemic Awareness Teaching Tool Kits to be used at Waller and Cooper Elementary Schools

On a motion by Rosanne Hahn, seconded by Kevin Bird, the Board accepted the donation as presented.

10. Committee Reports

- Buildings/Grounds/Transportation – nothing to report
- Long Range Planning – nothing to report
- Community Education – nothing to report
- Curriculum Committee
 - Agenda/Minutes – June 29, 2015 – no Board action required
- Finance Committee – nothing to report
- Personnel Committee
 - Agenda/Minutes – June 8, 2015 – no Board action required
- Policy Committee – nothing to report
- Other Meetings
 - Board Meeting
 - Agenda/Minutes – June 22, 2015 – no Board action required
 - Committee of the Whole
 - Agenda/Minutes – June 8, 2015 – no Board action required

11. Superintendent's Report

- Winkler School was recognized for being successful at the Silver Level in a review of the “Drive to Better Health” proposals submitted to the DPI

12. Announcements

There were no announcements

13. Adjourn

On a motion by Phil Ketterhagen, seconded by William Campbell, the meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Rosanne Hahn, Clerk