



BURLINGTON AREA SCHOOL DISTRICT

BOARD OF EDUCATION
MONDAY, JULY 14, 2014
7:00 P.M.
DISTRICT OFFICE

Minutes

Present at this meeting were Board members William Campbell, Jim Bousman, Larry Anderson, Rosanne Hahn, Philip Ketterhagen, Roger Koldeway, Jim Bousman, administrators Peter Smet, Connie Zinnen, Ruth Schenning and Board secretary Priscilla Crowley.

1. Call to Order

Board President William Campbell called the meeting to order at 7:03 P.M.

2. Agenda Re-Order

On a motion by Rosanne Hahn, seconded by Todd Terry, the Board voted to move item #7 – “Recognition of Staff, Students and Programs” to Item #4.

The Board recognized the following students:

- Leah Joslyn – WIAA State Track & Field Champion – Girls Shot Put – Wheelchair Division
- Claire Turke – Participation in the State Geography Bee
- Quinn Turke – Participation in the State Geography Bee

3. Minutes

A motion was made by Rosanne Hahn and seconded by Jim Bousman to approve the minutes as presented. Roger Koldeway commented that the minutes needed a slight correction. They should state that the re-naming of the high school football stadium should be done without cost to the District or without the use of District resources. Roger put this correction forth in a motion that was seconded by Philip Ketterhagen. The Board unanimously approved the minutes with the suggested correction in place.

4. Bank Statement and Bills

On a motion by Larry Anderson, seconded by Roger Koldeway, the Board voted to approve the bank statement as presented.

On a motion by Larry Anderson, seconded by Jim Bousman, the Board voted to approve the payment of bills for June.

5.

BURLINGTON AREA SCHOOL DISTRICT BANK STATEMENT RECONCILIATION REPORT

JUNE 2014

TOTAL OF BEGINNING CASH ON HAND	\$609,854.63
REVENUES/DEPOSITS:	
Transfers From Local Government Investment Pool and Savings	\$3,800,000.00
District Office Deposits	\$141,573.38
School Deposits	\$22,274.60
Food Service Deposits	\$11,101.16
Community Education Deposits	\$38,433.50
ACH Returns From Payroll Direct Deposits	\$0.00
Collected NSF Checks	\$0.00
Miscellaneous	\$0.00
Total Deposits	<u>\$4,013,382.64</u>
Total Available Cash on Hand	<u>\$4,623,237.27</u>
EXPENDITURES/WITHDRAWLS	
Employee Payroll Withdrawals (Direct Deposits)	-\$1,121,280.48
Payroll Deduction Expenditures	-\$94,161.22
Wisconsin Retirement Automatic Withdrawl	-\$247,909.62
State Payroll Taxes	-\$76,567.69
Federal Payroll Taxes	-\$430,881.20
General Expenditures (Ck# 231106 to Ck# 231401)	-\$597,369.96
BASD Credit Card Automatic Withdrawl	-\$6,837.74
Food Service Online Credit Card Fees	-\$850.13
Community Ed Online Credit Card Fees	-\$520.68
Transfer to Savings	-\$1,500,000.00
NSF Checks Returned by the Bank	-\$488.00
Voided Checks (#230661 & 231068)	\$1,341.45
Banking Supplies and Fees	\$ -
Total Withdrawals	<u>-\$4,075,525.27</u>

Total of Ending Cash on Hand	<u>\$547,712.00</u>
Bank Statement Information	
Bank Statement Balance – End of Month	\$960,914.62
Deposits in Transit	
Outstanding Checks	-\$413,202.62
Adjusted Bank Statement Balance	<u>\$547,712.00</u>
Variance	\$0.00

6. Resignations

The Personnel Committee presented the following resignations to the full Board for approval:

- Shelby Vogg – Math Teacher – Burlington High School, resignation effective June 18, 2014
- Dan Luneau – Business Education Teacher – Burlington High School, resignation effective July 1, 2014
- Darlene Rivest – Orchestra Teacher – Dyer Intermediate School – part-time position – resignation effective at the completion of the 2013-14 school year
- Cynthia Smith – Teacher – Karcher Middle School – resignation effective at the completion of the 2013-14 school year
- Sharon Kelley – Social Studies – Burlington High School – effective at the completion of the 2013-14 school year
- Jill Collins – Karcher Middle School Health Aide – resignation effective June 6, 2014
- Dalia Gonzalez – Special Education Bus Aide – resignation effective immediately
- Amanda Johnson – English Teacher – Burlington High School – effective 2014-15 school year

Termination of Employment

- Cassandra DaValt – Sign Language Interpreter – effective at the completion of the 2013-14 school year

On a motion by Todd Terry, seconded by Rosanne Hahn, the Board voted to approve the resignations.

7. Appointments

The Personnel Committee presented the following appointments to the Board for approval:

- Lauren Davey – 4th Grade Teacher – Cooper Elementary School – effective 2014-15 school year
- Kaitlin Ellerson – 2nd Grade Teacher – Cooper Elementary School – effective 2014-15 school year
- Kelsey McCarthy – Teacher Aide – 4.5 hrs. per day – Dyer Intermediate School – effective 2014-15 school year
- Vincente Selbera – 4th Grade Teacher – Lyons Elementary – effective 2014-15 school year
- Tammy Olsen – 4th Grade Teacher – Lyons Elementary – effective 2014-15 school year

- Nicole Lopez – Kindergarten Teacher – Waller Elementary – effective 2014-15 school year
- Jeffrey Taff – Social Studies Teacher – Burlington High School – effective 2014-15 school year
- Jamie Yambor – Teacher Aide – Dyer Intermediate School – 5.83 hrs. per day – effective 2014-15 school year
- Rachel Ramirez – Teacher Aide – Cooper Elementary School – 5.83 hrs. per day – effective 2014-15 school year
- Courtney Peters – Educational Interpreter – BHS/PAC House – effective 2014-15 school year
- Samantha Bock – Special Education Aide – Dyer Intermediate School – 5.83 hrs. per day – effective 2014-15 school year
- Andrew Sireno – Math Teacher – BHS – effective 2014-15 school year
- Jennifer Hatlen – Reading Teacher – Lyons Elementary School – 65% contract – effective 2014-15 school year
- Janet Chambers – Teacher Aide – 5.83 hrs. per day – Cooper Elementary School – effective 2014-15 school year
- Darlene DeCheck – Special Education Aide – 5.75 hrs. per day – Winkler Elementary School – effective 2014-15 school year
- Elizabeth Schreifels – Business Education Teacher – Burlington High School – effective 2014-15 school year

Summer School

- Kim Hoefs – Summer School Teacher – 2014 summer session
- Jim Solum – Summer School Teacher – 2014 summer session
- Nick Schilleman – Summer School Teacher – 2014 summer session
- Renee Hisey – Summer School Aide – 2014 summer session

Extra Curricular Activities

- Greg Zeman – Freshman Class Advisor – effective 2014-15 school year

A motion was made by Rosanne Hahn and seconded by Todd Terry to accept the appointments as presented. Discussion took place, Jim Bousman asked to put forth a motion that due to the volume of recent resignations he would like the Personnel Committee to look into the following:

- He asks that the Personnel Committee determine if the number of resignations is problematic – personal choice vs. issues?
- That they insure we have qualified resources capable of maintaining the level of education we require and
- They give recommendations as to how we can stem the tide of loss of our resources.

The motion was seconded by Philip Ketterhagen. The motion passed unanimously.

Roger Koldeway stated that he would be unable to vote in favor of the appointments due to the fact that administration had interviewed only one candidate for one of the individual positions. He felt that more interviews should have taken place and that while he knew of no reason why these individuals should not be hired and because he chose not to single out one individual he felt compelled to vote no against hiring any of the individuals on the list.

The board voted on the original motion. The motion passed on a vote of 5-2 with Roger Koldeway and Philip Ketterhagen voting against approving all of the appointments.

8. Donations

- Burlington High School
 - Sharon Kelly – donations of a book and several DVD’s for use in Social Studies teaching activities:
 - Book, “First Person Plural” by Cameron West, Ph.D
 - DVD’s
 - Osama, Afghanistan Women
 - Paradise Now, Palestine-Israel
 - Gandhi, India
 - Slumdog Millionaire, India Poverty & Children
 - Sometimes in April, Rwanda 1994
 - Good Luck and Good Night, 1950’s USA TV Scandal
 - Fog of War, USA Vietnam, McNamara Report
 - We Were Soldiers, US Vietnam
 - In The Shadow of the Moon, US Space Program
 - Flyboys, WWI
 - The Witness, Martin Luther King Jr. Assassination
 - Iron Jawed Angels, US Women’s Vote
 - 21 Days to Baghdad, Iraq War
 - O Jerusalem, Israel-Palestine War
 - Sybil, Psychology
 - Mark Miller – donation of time to the ACE Academy working with students in the area of residential and commercial plumbing

A motion was made by Rosanne Hahn and seconded by Todd Terry to accept the donation as presented. Discussion took place with Philip Ketterhagen questioning the donation of the DVD’s donated by Sharon Kelley. Mr. Ketterhagen proposed an amendment to the motion for the acceptance of the DVD’s. He requested that the DVD’s be sent to the Curriculum Committee for determining whether the DVD’s were appropriate and had value for use in the classroom or if their use should be denied. Roger Koldeway seconded this motion. More discussion took place. The vote on the amendment was as follows:

No	Yes
<u>Disapprove Amendment</u>	<u>Approve Amendment</u>
William Campbell	Jim Bousman
Todd Terry	Roger Koldeway
Rosanne Hahn	Philip Ketterhagen
Larry Anderson	

The motion failed on a 4-3 vote.

Larry Anderson then proposed a second amendment. He proposed that the Board accept the donations on behalf of the school district without specifying that they be used specifically for Social Studies but could be placed in the

library where the Librarian would determine the appropriateness of the DVD's. The vote on this amendment was as follows:

No	Yes
<u>Disapprove Amendment</u>	<u>Approve Amendment</u>
Roger Koldeway	Jim Bousman
Philip Ketterhagen	Larry Anderson
	Rosanne Hahn
	Todd Terry
	William Campbell

The motion passed on a vote of 5-2.

The original motion with the approved amendment in place was then put to a vote. The motion passed with a 6-1 vote with Roger Koldeway casting the dissenting vote.

- Cooper Elementary School
 - Marjorie Brockway
 - Donation of art supplies for the cooper art program
 - Cooper PTO
 - \$300 for the 4th Grade Farewell
 - \$6,497.34 for a sound system for Cooper Elementary
 - Kohls
 - Grant monies in the amount of \$2,535 for field trip for the upcoming year
 - Burlington Police Department
 - \$700 for the elementary safety patrol field trip

On a motion by Todd Terry, seconded by Jim Bousman, the Board voted unanimously to accept the donations as presented.

- Dyer Intermediate School
 - Faith Diggins – donation of the use of a Bounce House for the Dyer Fun Night held on May 9 – will also donate \$10 to Dyer for every rental in the next 6 months from a Dyer family
 - Chrissy Cooper and Dyer Para-Professionals - \$100 gift card to Richter's Market Place for Dyer Teacher's Appreciation Lunch
 - Pre-Sale ticket sales from Chocolate Fest - \$225
 - Market Day - \$35.33
 - Pam Moersfelder - \$53.39 – for miscellaneous caught being good rewards throughout the school year
 - Pam Moersfelder - \$18.80 for stamps for Dyer Sunshine
 - Donatoin to Student Inquiry Carnival – May 30, 2014
 - Family Vision - \$20
 - Fidelity Title - \$50
 - John's Main Event - \$20
 - Raul & Judy Newkirk - \$20
 - Aurora Wellness Center – 4 Guest Passes
 - C & N Drywall - \$25
 - Mangold Insurance - \$25
 - R.K.W. Concrete – 6 Mini Frisbees and 4 T-Shirts
 - Fox River State Bank – Frisbees

- Geri Henningfeld – locker magnets, pens, pencils, miscellaneous school supplies
- Burlington Baseball - \$50
- Tom Pringle - \$20
- Menard’s Camouflage Baseball Caps
- K. Hofer Publishing - \$20
- Lake Geneva Cruise Lines – 2 tickets for the Ice Cream Social Boat Ride
- Earthcare Suri Alpacas – 2 T Shirts, Alpaca Finger Puppets
- Liberty Tax Service – Tote Bag and Miscellaneous Promotional items

On a motion by Rosanne Hahn, seconded by Todd Terry, the Board voted unanimously to accept the donations as presented.

- Winkler Elementary School
 - Winkler PTO - \$3,413 for purchase of Accelerated Reader through Renaissance Learning
 - Domino’s \$88.67 for May Dough Night
 - Photography by Kathy - \$140 donated to school

On a motion by Jim Bousman, seconded by Roger Koldeway, the Board voted to accept the donations as presented.

- District
 - Donation from Associated Financial Group through Ruth Schenning – Kindle Fire HD – to be used as a prize for a staff wellness initiative

On a motion by Todd Terry, seconded by Larry Anderson, the Board voted unanimously to accept the donations as presented.

- Karcher Middle School
 - Burlington Area Garden Club - \$555 to be used for maintenance of the Middle School Courtyard

On a motion by Jim Bousman, seconded by Roger Koldeway, the Board voted unanimously to accept the donation as presented.

9. Set Date, Time and Place for Annual Meeting

On a motion by Rosanne Hahn, seconded by Jim Bousman, the Board voted unanimously to set the date of August 25, 2014 at 8:00 P.M. for the date and time of the annual meeting, the location will be the BHS auditorium.

10. Committee Reports

- Buildings/Grounds/Transportation – nothing to report
- Long Range Planning
 - Agenda/Minutes – June 30, 2014 – **No Board action was required**
 - Agenda/Minutes – July 7, 2014 – **No Board action was required**
- Community Education – nothing to report
- Curriculum Committee
 - Agenda/Minutes – June 23, 2014 – **No Board action was required**
- Finance Committee – nothing to report
- Personnel Committee
 - Agenda/Minutes – June 9, 2014 – **No Board action was required**

- Agenda/Minutes – July 14, 2014 – **No further Board action was required**
- Policy Committee
 - Agenda/Minutes – May 19, 2014 – **Board action required for the following:**
 - **Graduation Policy - #345.6 – Changes – 2nd Reading**
 - On a motion by Roger Koldeway, seconded by Jim Bousman, the Board voted to approve the changes in the Graduation Policy - #345.6
- Other Meetings
 - Agenda/Minutes – Board Meeting – June 23, 2014 – **No Board action was required**
 - Agenda/Minutes – Board Meeting – June 30, 2014 – **No Board action was required**

11. Superintendent’s Report

- 4K Enrollments are approaching the same level as the 5K enrollments.
- Provider contracts are all in.
- Summer School is in session at Waller
- Summer maintenance projects are being worked on

12. Announcements

There were no announcements.

13. Adjourn

On a motion by Jim Bousman, seconded by Rosanne Hahn, the meeting was adjourned at 8:10 P.M.

Respectfully submitted,

Rosanne Hahn, Clerk