

OFFICIAL MINUTES

BURLINGTON AREA SCHOOL DISTRICT

David Thompson	President
William Campbell	Vice-President
Scott Barrett	Treasurer
Susan Kessler	Clerk
Rosanne Hahn	
Larry Anderson	
John Anderson	

Board of Education meeting held on July 11, 2011.

1. Board President David Thompson called the meeting to order at 7:11 P.M. Present at this meeting were Board members David Thompson, William Campbell, Scott Barrett, Susan Kessler, Rosanne Hahn, Larry Anderson, John Anderson, administrators David Moyer, Connie Zinnen, Peter Smet, and Board Secretary Priscilla Crowley.
2. On a motion by John Anderson, seconded by Rosanne Hahn, the minutes from the meeting of June 13, 2011 were approved as presented.
3. Bank Statement and Bills
On a motion by Scott Barrett, seconded by John Anderson, the Board approved the bank statement and authorized the payment of bills from the month of June 2011.

BANK STATEMENT REPORT

JUNE 2011	
School Receipts	
Registration fee	\$7,148.00
Field trips	\$3,122.80
Bus transportation	\$5,019.00
Yearbooks	\$120.00
Student fines/lost books	\$501.82
Resale	

Tech Educ	\$270.90
Consumer Education	\$102.00
Drama admissions	\$2,255.00
Community Education Dept.	
Wrestling Camp	\$1,020.00
Volleyball Camp	\$3,140.00
Boys VB Camps	\$120.00
Speed & Strength	\$925.00
Football Camp	\$2,950.00
Gymnastics	\$240.00
Boys BB Camp	\$2,610.00
Girls BB Camp	\$935.00
Tennis	\$3,535.00
Youth wrestling	\$150.00
Drama/Play Prod	\$1,286.00
WISE Kids	\$438.00
Climbing tower	-\$8.00
Summer Open Gym	\$1,229.60
Arts/Crafts	\$642.00
Softball	\$630.00
Intro to soccer	\$293.00
Archery	\$319.40
PW Soccer	\$573.00
PW Volleyball	\$309.00
PW Tennis	\$405.00
PW Tumbling	\$180.00
PW Baseball	\$360.00
Adv PW Baseball	\$108.00
Youth Golf	\$700.00
Adult tennis	\$766.00

WPRA tickets	\$1,639.50
Kids Zumba	\$612.00
Heatstroke 100	\$483.00
Adult miscellaneous	\$3,030.00
Decorative Painting	\$510.00
Promethean Class	\$12,050.00
Inter Activ Sponsor	\$2,000.00
Something Smells Fishy	\$180.00
Autistic summer	\$80.00
ARAMARK – student meals	\$20,381.89
Interest on investments	\$107.96
Mobile home fees	\$1,012.85
Use of facilities	\$1,577.50
SLC-AHS cap & gown	\$194.00
Transfer from State Investment Pool	\$2,500,000.00
Norris School refund	\$5,060.00
R/K Comm action	\$1,628.41
Refunds	\$1,301.03
Honors Banquet – BHS	\$1,008.00
CESA – transit of aid	\$33,791.46
Sub payment	\$207.00
City of Burlington-copy paper	\$460.26
Bus transportation –Student Activity	\$2,798.00
Lutheran Community Foundation	\$5,000.00
State of WI – Medicaid payments	\$44,288.12
Jury duty	\$44.00
Open enrollment	\$124,450.00
State of WI-unclaimed property	\$1,500.00
Alternative High School	\$205,020.00
PAC House	\$32,588.00

Total receipts	\$3,045,398.50
Cash on hand	\$584,232.44
Collected checks	\$893.50
Receipts-June	<u>\$3,045,398.50</u>
Available cash on hand	\$3,630,524.44
Expenditures – June	\$3,190,850.19
Checks returned by bank	\$218.50
Void checks	\$2,188.41
Deposit books & bags	\$128.00
CED – credit card fees	\$1,423.67
BASD – credit card withdrawal	\$15,278.25
Food Service – credit card fees	\$459.69
Wisconsin Retirement	<u>\$174,268.58</u>
Cash on hand	<u>\$250,085.97</u>
Bank statement balance	\$873,978.72
Outstanding checks	<u>\$623,892.75</u>
Adjusted bank statement balance	<u>\$250,085.97</u>

4. Recognition of Guests and District Residents

Parents Karen Tolle and Bob Grande both asked to address the Board regarding the position of Head Coach of the Burlington High School Cross Country Team.

5. Resignations

The following resignations were presented to the Board for approval:

- Nick Cochart – Assistant Principal – Burlington High School – effective June 30, 2011
- Melissa Meister – Science Teacher – Burlington High School – effective at the completion of the 2010-11 school year
- Rebecca Thompson – Instrumental Music Teacher – effective immediately

Appendix B

- Melissa Meister – Girls Assistant Soccer Coach – effective immediately

- Joelle Curry – Assistant Girls’ Basketball Coach – effective immediately
- Jill Kincaid – Boys Volleyball Coach – effective immediately

On a motion by William Campbell, seconded by Scott Barrett, the Board voted unanimously to approve the resignations as presented.

6. Appointments

The following appointments were presented to the Board for approval:

- Catherine Tully – 3 ¾ Hrs. Instructional Aide –Lyons Elementary School – effective 2011-12 school year
- Julie Heiligenthal – Administrative Assistant for Curriculum and Health Services – District Office – effective August 15, 2011
- Connie DeSmidt – Administrative Assistant for Special Education – 50% position – effective August 15, 2011
- Pamela Hancock – 3 ¾ Hrs. Special Education Aide – Waller Elementary School – effective 2011-12 school year
- Becky Mesec – 3 ¾ Hrs. Special Education Aide – Waller Elementary School – effective 2011-12 school year
- Kristie Korducki – 3 ¾ Hrs. Instructional Aide – Lyons Elementary School – effective 2011-12 school year
- Jill Kincaid – Assistant Principal – Burlington High School – effective 2011-12 school year
- Benjamin Hendricks – Science Teacher – Burlington High School – effective 2011-12 school year

Summer School

- Kyle Patoka – Science – Burlington High School
- Janardhanan Cheriyananthot – Math – Burlington High School

Appendix B

- Mary Parker – Freshman Girls volleyball Coach – Burlington High School – effective 2011-12 school year
- Jerod Boys – Assistant Girls Golf Coach – Burlington High School – effective 2011-12 school year

On a motion by William Campbell, seconded by Larry Anderson, the Board voted unanimously to approve the appointments as they were presented.

7. Donations

- Cooper Elementary School
 - Burlington Police Department
 - \$350.00 to help defer the cost for Elementary Student Council and Safety Patrol students

On a motion by Rosanne Hahn, seconded by Scott Barrett, the Board voted to accept the donation as presented.

- Winkler Elementary School
 - Winkler School PTO
 - \$1,800.00 for all school field trip to the Milwaukee Zoo

- \$200.00 for the fourth grade Farewell Day
 - \$200.00 for the Safety Patrol/Student Council fieldtrip to Timber Ridge
 - Ann Hallada – District Librarian
 - Donation of 6 books to the Winkler School Library
- On a motion by Rosanne Hahn, seconded by Susan Kessler, the Board voted to accept the donations as presented.

- Waller Elementary School
 - Ann Hallada – District Librarian
 - Donation of 11 books to the Waller School Library

On a motion by Rosanne Hahn, seconded by William Campbell, the Board voted to accept the donation as presented.

- Burlington High School
 - Ann Hallada – District Librarian
 - Donation of 14 books for the Burlington High School Library

On a motion by Scott Barrett, seconded by Rosanne Hahn, the Board voted to accept the donation as presented.

8. Designate Time, Place and Date of the District Annual Meeting

On a motion by William Campbell, seconded by Scott Barrett, the Board voted unanimously to set August 29, 2011 – 8:00 P.M. – Burlington High School Auditorium – as the date, time and place of the Burlington Area School District’s Annual meeting.

9. Committee Reports

- A. Buildings/Grounds/Transportation – nothing to report
- B. Community Education – nothing to report
- C. Curriculum Committee – nothing to report
- D. Finance Committee
 - Agenda – July 11, 2011

- **Board action required for the following:
Approval of “Resolution Appointing Associated Trust Company, National Association to Serve as Fiscal Agent in Connection With Outstanding Obligations”**

On a motion by Scott Barrett, seconded by William Campbell, the Board voted as follows to approve the above named resolution:

David Thompson	Yes
William Campbell	Yes
Scott Barrett	Yes
Susan Kessler	Yes
Rosanne Hahn	Yes
Larry Anderson	Yes

John Anderson Yes

The vote was 7 in favor 0 against – passed unanimously.

E. Long Range Planning – nothing to report

F. Policy Committee – nothing to report

G. Personnel Committee

- June 13, 2011 – **no further action required**
- June 20, 2011 – **no further action required**
- June 28, 2011 – **no further action required**
- July 11, 2011 – **Board action required for the following:**

- **Compensation for part-time School Nurse**

On a motion by William Campbell, seconded by Scott Barrett, the Board voted unanimously to approve compensation for the part-time school nurse covering 2010-11 and 2011-12

- **Retirement benefit change for retiring administrator**

No recommendation was given – tabled for further action at a future meeting.

H. Other Meetings

- Action Meeting – June 20, 2011 – **no further action required**
- Action Meeting – June 28, 2011 – **no further action required**

10. Superintendent's Report

- Dave Moyer discussed the District Organization Chart for 2011-12
- Informed the Board that recall notices for people on layoff will be handled as usual – no Board action will be required.

11. Adjourn

On a motion by John Anderson, seconded by William Campbell, it was voted unanimously to adjourn the meeting at 7:46 P.M.

Respectfully submitted,

Susan Kessler, Clerk