

OFFICIAL MINUTES

BURLINGTON AREA SCHOOL DISTRICT

David Thompson	President
William Campbell	Vice-President
Scott Barrett	Treasurer
Susan Kessler	Clerk
Rosanne Hahn	
John Anderson	
Larry Anderson	

Board of Education meeting held on September 12, 2011.

1. Board Vice-President William Campbell called the meeting to order at 7:00 P.M. Present at this meeting were Board members William Campbell, Scott Barrett, Susan Kessler, Rosanne Hahn, John Anderson, Larry Anderson, administrators David Moyer, Peter Smet, Connie Zinnen and Board secretary Priscilla Crowley.
2. On a motion by Rosanne Hahn, seconded by John Anderson, the minutes of August 8, 2011 meeting and the Annual Meeting of August 29, 2011 were unanimously approved as presented.
3. Bank Statement and Bills
No formal bank statement was read at this time. On a motion by Scott Barrett, seconded by John Anderson, the Board authorized the payment of bills for August 2011.
4. Recognition of Guests, District Residents – Total Time Limit 30 Minutes for Comments
Eleven District residents expressed opinions regarding the proposed school tax levy for the 2011-12 school year.
5. Resignations, Leave of Absence
The Personnel Committee presented the following resignations and leave of absence to the Board for approval:
 - Rachel Fox – Speech Language Pathologist – Winkler School – part-time – effective 2011-12 school year
 - Julie Ortego - Lunchroom Supervisor – Dyer Intermediate School – effective 2011-12 school year
 - Mandy Barrett – teacher aide – Waller School – effective 2011-12 school year
 - Jim Hintz – custodian – part time – Lyons Elementary School – effective 2011-12 school year

- Ryan Hintz – custodian – part-time – Burlington High School – effective 2011-12 school year
- Karla Guinn – 2 ½ Hr. Instructional Aide – Dyer Intermediate School – resignation effective immediately

Appendix B

- Matt Behringer – Karcher Middle School – Basketball Coach – effective 2011-12 school year

Unpaid Leave of Absence

- Linda Oja – Orchestra Teacher – unpaid medical leave – through the remainder of the 2011 calendar year

On a motion by John Anderson, seconded by Susan Kessler, the Board voted unanimously to approve the resignations and leave of absence as presented.

6. Appointments

The Personnel Committee presented the following appointments to the Board for approval:

- Emily DeWitt – 3 ¾ Hr. Special Education Aide – Dyer Intermediate School – effective 2011-12 school year
- Tamara Brooks – TSID Instructional Aide – part-time – Dyer Intermediate School – effective 2011-12 school year
- Sharon Johnson – part-time Special Education Aide – Dyer Intermediate School – effective 2011-12 school year
- Doug McCarthy – 3 ¾ Hr. Special Education Aide – Karcher Middle School – effective 2011-12 school year
- Shea Rossmiller – 3 ¾ Hr. Special Education Aide – Karcher Middle School – effective 2011-12 school year
- James Koceja – 3 ¾ Hrs. Special Education Aide – Karcher Middle School – effective 2011-12 school year
- Kerry Brahm – 3 ¾ Hr. Special Education Aide – Karcher Middle School – effective 2011-12 school year
- Karla Guinn – 2 ½ Hrs. Instructional Aide – Dyer Intermediate School – effective 2011-12 school year
- Debbie Levans – Lunchroom Aide – Dyer Intermediate School – effective 2011-12 school year
- Tom Rossmiller – Study Aide – Dyer Intermediate School - effective 2011-12 school year
- Jim Crowley – 4 Hr. Custodian – Burlington High School – effective 2011-12 school year
- Richard Hartman – 4 Hr. Custodian – Lyons Elementary School – effective 2011-12 school year
- Nancy Toepfer – 4 Hr. Custodian – Waller Elementary School – effective 2011-12 school year

- Pam Kinnard – 4 Hr. Custodian – Waller Elementary School – effective 2011-12 school year

Karcher Leadership Team

- Scott Turk – Onyx House
- Barb Berezowitz – Diamond House
- Kurt Rummler – Hive House
- Stephanie Rummler – Silver House
- Rod Pedersen – Elective Area Representative
- Marilee Hoffman – Elective Area Representative
- Katie Newholm – Special Education
- Patti Tenhagen – RTI/Reading
- Donna Sturdevant – Advisory/Guidance – shared position
- Steve Berezowitz – Advisory/Guidance – shared position

Literacy Leadership Team

- Jennifer Jankowski
- Sana Bauman
- Janet McGrath
- Darlene Considine
- Cindy Robertson
- Jodi Peterson
- Jenny Geyso
- Kim Hoefs
- Nancy Shepherd
- Julie Gesteland
- Laurie Tess
- Kathy Ferguson
- Patti Tenhagen
- Linda Zeien

Substitute Teachers

- Sara Atherton
- Sophie Couillard
- Gerald Cramer
- Jacquelyn Cwik
- John DeBerge
- Karla Klaves
- Paula Monteith
- Kelly Moon
- David Mortenson
- Kristine Poole
- Jonathan Sward
- Amy Aulik
- Judy Bartlett
- Deb Pingle
- Angie Conrardy

- Christina Fait
- Nadine Slowinski
- Sue Schomberg
- Rachel Fox
- Tim Worachek

Appendix B – Effective 2011-12 School Year

- Penny Yanke/Greg Zeman – National Honor Society – Burlington High School (shared position)
- Mary Gilding – Sponsorship Director Position – WBSD Radio Station
- Ben Hendricks – Football Freshman Assistant – Burlington High School
- Joel Molitor – Soccer Boys Assistant – Burlington High School
- Bryce McCourt/Joseph Patla – shared position – Football – Freshman, Assistant – Burlington High School
- Gordon Nikolic – Girls 7th Grade Basketball Coach – Karcher Middle School

Lunchroom Supervisors – Burlington High School

- Eric Ellingham – 1st Term
- Lindsay Grant – 1st Term
- Karen Brenneman – 1st Term
- Josh Dow – 1st Term
- Gordon Nikolic – 1st Term
- David Caldwell – 1st Term
- Thomas Gilding- 1st Term
- Jade Gribble – 1st Term

Appendix B – Volunteer Positions – Effective 2011-12 School Year

- George Whitehead – Boys Soccer – Burlington High School (non-staff)
- Ryan Cardinal – Boys Soccer – Burlington High School (non-staff)
- James Koceja – Cross Country – Burlington High School (staff)
- Matt Nie – Cross Country – Burlington High School (staff)
- Brienne Stankus – Girls Volleyball – Burlington High School (non-staff)
- Kathy Hoff – Cheerleading – Burlington High School (non-staff)
- Bridget Krupp – Cheerleading – Burlington High School (non-staff)

Transfer

- Angel Dawley – Fast ForWord Aide at Lyons Elementary to Copy Center Operator

Contract Change – Effective 2011-12 School Year

- Madonna Carr – Speech Pathologist – 50% Position to a 90% Position at Winkler and Waller Schools
- Alice Osmolak – Special Education Aide – from 3 ¾ Hr. position to 6 Hr. position at Burlington High School
- Tonya Orr – Special Education Aide – from 3 ¾ Hr. position to 5 Hr. position – Burlington High School

- Laura Fisher – Special Education Aide – from 3 ¾ Hr. position to 5 Hr. position – Burlington High School
- Kathy Sawyer – Special Education Aide – from 3 ½ Hr. position to 5 Hr. position – Burlington High School

On a motion by John Anderson, seconded by Scott Barrett, the Board voted unanimously to accept the appointments as presented.

7. Donations

- Burlington High School
 - Sally Miller – donation of \$500 to the Burlington High School Athletic Department
 - Sharyn Ribich – Donation of camera technology for Burlington High School

On a motion by Rosanne Hahn, seconded by John Anderson, the Board voted unanimously to accept the donations as presented.

- Burlington Area School District – 1st Grade Classrooms
 - Steve Spitzer – donation of \$500 to buy books for all first grade classrooms in the Burlington School District to encourage reading by students

On a motion by Scott Barrett, seconded by Rosanne Hahn, the Board voted unanimously to accept the donation as presented.

- Burlington Area School District
 - Music Matters – Gifts totaling \$16,805 to be made to individual schools in the Burlington School District – the result of specific items requested in writing by staff at each school. The gift is restricted to the specific items requested.

On a motion by John Anderson, seconded by Larry Anderson, the Board voted to accept the donation as presented.

8. Gridiron Club Passes

The Board was asked if they would like to continue the Gridiron Club passes as a standard practice or would they like to vote on them on an annual basis. On a motion by John Anderson, seconded by Rosanne Hahn, the Board agreed to vote on the Gridiron Club passes on an annual basis.

9. Information Only

- ImPACT Program for Student Athletes – Principal Eric Burling presented information to the Board regarding this program. No Board action was required.

10. Committee Reports

- A. Curriculum Committee
 - Meeting of August 29, 2011 – **no Board action was required.**
- B. Committee of the Whole

- Meeting of September 1, 2011
 - **Board action required for the following:**
 - **Setting of Tax Levy for the 2011-12 school year**
After discussion by Board members, a motion was made by Scott Barrett, seconded by Larry Anderson to set the tax levy for the 2011-12 school year at \$20,370,969.00. The motion was approved on a vote of 6-0.
- C. Finance Committee
 - Meeting of September 12, 2011
 - **Board action required for the following:**
 - **“Resolution Authorizing Temporary Borrowing in Amount Not to Exceed \$6,350,000.00 Pursuant to Section 67.12(8)(a)21,WIS. STATS**
On a motion by Scott Barrett, seconded by Rosanne Hahn, the Board voted unanimously to pass the resolution as it was stated.
 - **Approval of bids for short term borrowing**
On a motion by Scott Barrett, seconded by John Anderson, the Board voted unanimously to accept the bid presented by US Bank with an interest rate of 0.77% for the short-term borrowing.
- D. Long Range Planning – nothing to report
- E. Policy Committee
 - Meeting of August 29, 2011
 - **Board action required for the following:**
 - **Student Medication Administration – Code R453.2 – revision of policy – one reading only required for this policy**
 - **First Reading – Equal Opportunity Employment – Code No. 511 – 2 readings required**
 - **First Reading – Visitors in Building – Code No. 860 – 2 readings required**
- F. Personnel Committee
 - Meetings of:
 - August 8, 2011 – **no Board action required**
 - August 15, 2011 – 6:30 P.M.
 - **Board action required for the following:**
 - **Grievance Procedure**
On a motion by Scott Barrett, seconded by John Anderson, the Board voted to approve the Grievance procedure as it was presented.
 - August 15, 2011 – 8:40 P.M. – **no Board action required**
 - September 12, 2011 – **no Board action required**

G. Buildings/Grounds/Transportation

- Meeting of August 8, 2011 – **no Board action required**

H. Community Education – nothing to report

11. Superintendent's Report

Superintendent Moyer reported to the Board on the following items:

- Teacher Mentoring and Induction Program – report given by Connie Zinnen
- District SMART Goals
- Board Development – Retreat to be held on September 26, 2011
- CESA II Update

12. Adjourn

On a motion by John Anderson, seconded by Rosanne Hahn, the Board voted to adjourn the meeting at 8:07 P.M.

Respectfully submitted,

Susan Kessler, Clerk