



**BURLINGTON AREA SCHOOL
DISTRICT**

BOARD OF EDUCATION
MARCH 11, 2013
7:00 P.M.
DISTRICT OFFICE

David Thompson	President
William Campbell	Vice-President
Scott Barrett	Treasurer
Rosanne Hahn	Clerk
Larry Anderson	
Philip Ketterhagen	
Roger Koldeway	

Board of Education meeting held on March 11, 2013.

1. Call to Order
Board President David Thompson called the meeting to order at 7:02 P.M. Present at this meeting were Board members David Thompson, William Campbell, Scott Barrett, Rosanne Hahn, Larry Anderson, Philip Ketterhagen, Roger Koldeway, administrators Peter Smet, Ruth Schenning, Connie Zinnen and Board secretary Priscilla Crowley.
2. Board Minutes
On a motion by Rosanne Hahn, seconded by Philip Ketterhagen, the minutes of the February meeting were approved as presented.
3. Bank Statement and Bills
On a motion by Scott Barrett, seconded by Roger Koldeway, the bank statement and the payment of bills for February was unanimously approved.

**BURLINGTON AREA SCHOOL DISTRICT
BANK STATEMENT RECONCILIATION REPORT
FEBRUARY 2013**

TOTAL OF BEGINNING CASH ON HAND	\$5,661,793.33
Revenues/Deposits:	
Local Government Investment Pool Transfers	\$0.00
Interest Earned	\$446.28
District Office Deposits	\$6,186,009.08
School Deposits	\$12,877.35
Food Service Deposits	\$57,116.40
Community Education Deposits	\$1,100.00
ACH Returns From Payroll Direct Deposits	\$0.00
Collected NSF Checks	\$0.00
Miscellaneous	<u>\$0.00</u>
Total Deposits	<u>\$6,257,549.11</u>
Total Available Cash on Hand	<u>\$11,919,342.44</u>
Expenditures/Withdrawals:	
Employee Payroll Withdrawals (Direct Deposit)	-\$1,097,613.66
Payroll Deduction Expenditures	-\$104,648.27
Wisconsin Retirement Automatic Withdrawal	-\$207,309.70
State Payroll Taxes	-\$83,555.96
Federal Payroll Taxes	-\$421,662.35
General Expenditures (CK #225858 to CK #226155)	-\$897,780.56

BASD Credit Card automatic Withdrawl	-\$3,522.38
Food Service Online Credit Card Fees	-\$878.97
Community Ed Online Credit Card Fees	-\$300.24
NSF Checks Returned by the Bank	-\$99.00
Voided Checks	\$148.00
Banking Supplies and Fees	-\$259.88
Total Withdrawls	<u>-\$2,817,482.97</u>
Total of Ending Cash on Hand	<u>\$9,101,859.47</u>
Bank Statement Information	
Bank Statement Balance – End of Month	\$9,390,937.45
Deposits in Transit	\$0.00
Outstanding Checks	-\$289,077.98
Adjusted Bank Statement Balance	<u>\$9,101,859.47</u>
Variance	\$0.00

4. Resignation, Retirement

The following resignation and retirement were presented to the full Board for approval:

Resignation

- Marty McGinley – Principal – Karcher Middle School – resignation effective June 21, 2013

Retirement

- Mary Wagner – Guidance Counselor – resignation from 20% of her 60% contract for the 2013-14 school year

On a motion by William Campbell, seconded by Rosanne Hahn, the Board voted unanimously to approve the resignation and retirement as presented.

5. Appointments

The following appointments were presented to the full Board for approval:

Extra Curricular Activities

- Angie Mangold – Dyer Team Leader – remainder of the 2012-13 school year
- Deb Hill – Literacy Team – remainder of the 2012-13 school year
- Julie Verhagen – Academic Decathlon – 2012-13 school year
- Mike Jones/Stephanie Rummel – co-advisors – National Junior Honor Society – Karcher Middle School – effective immediately

Substitute Teacher Aides

- Kelsey McCarthy
- Colleen Lois
- Cassandra Harris
- Martha Lash
- Marlene Vos

On a motion by William Campbell, seconded by Rosanne Hahn, the Board voted unanimously to approve the appointments as presented.

6. Donations

- Dyer Intermediate School
 - Market Day Participation Proceeds - \$26.36
 - On a motion by Rosanne Hahn, seconded by Philip Ketterhagen, the Board voted unanimously to accept the donation as presented.
- Burlington High School
 - Tractor Supply Company – Matt Crist – 6 boxes of hand tools to the Transportation Metals and Construction Lab
 - On a motion by Philip Ketterhagen, seconded by Roger Koldeway, the Board voted unanimously to accept the donation as presented
- Burlington Area School District
 - Scherrer Cares for Kids - \$1,000 for participation in the Scherrer Cares for Kids contest for school safety upgrade dollars
 - Tim Williams – Office Furniture Options, Inc. – wall mount cabinets valued at \$3,400

- On a motion by Philip Ketterhagen, seconded by Rosanne Hahn, the Board voted unanimously to accept the donations as presented

7. Committee Reports

- Buildings/Grounds/Transportation – nothing to report
- Community Education – nothing to report
- Curriculum Committee
 - Agenda/Minutes – March 4, 2013
 - **No Board action required**
- Finance Committee –nothing to report
- Long Range Planning – nothing to report
- Personnel Committee
 - Agenda/Minutes – February 11, 2013
 - **No Board action required**
 - Agenda/Minutes – March 11, 2013
 - **No Board action required**
- Policy Committee – nothing to report
- Other Meetings
 - Agenda/Minutes – Committee of the Whole – March 4, 2013
 - **Board action required for the following:**
 - **Letter to Governor Walker and State Superintendent Tony Evers regarding the State Student Information System (SSIS)**
 - **A motion was made by William Campbell and seconded by Scott Barrett to approve the letter to Governor Walker and Tony Evers. Rosanne Hahn requested an amendment to the motion asking that Representative Tyler August be added to the list of recipients for the proposed letter.**

On a motion by Scott Barrett, seconded by Roger Koldeway, the amendment to the original motion was unanimously approved.

The original motion on the floor to approve the letter to Governor Walker and Superintendent Tony Evers was then unanimously approved.

- Agenda/Minutes – Board Meeting – March 4, 2013
 - **No further Board action required**

8. Superintendent's Report

The Superintendent reported to the Board on the following items:

- Inclement Weather & School Closings
- Karcher Middle School Principal Search Update
- Gateway Technical College Referendum mailing

9. Announcements

- David Thompson complimented Dyer Intermediate School on the great job by students and staff on their recent Career Camp

10. Adjourn

On a motion by Rosanne Hahn, seconded by William Campbell, the Board voted unanimously to adjourn the meeting at 7:18 P.M.

Respectfully submitted,

Rosanne Hahn, Clerk