

STUDENT PERSONNEL

Series 400

Policy Title . . . OPEN ENROLLMENT APPLICATIONS

Code No. 423.3

When considering open enrollment applications the Director of Special Education shall apply all of the acceptance and rejection criteria specified under Wisconsin Statute 118.51(5). Each student's application must be decided upon a case-by-case basis, considering the student's IEP. As indicated in Wisconsin Statute 118.51(5)(a)4 a student may be rejected if the special education program or the related services required by the student's IEP are not available or if space is not available in the programs. Space availability will be determined on a school-by-school, program (caseload) by program (caseload) basis. Space availability will be determined by the maximum enrollment guidelines, with acceptance considered up to the mid-point of the maximum enrollment guidelines. The minimum/maximum enrollment range guidelines provided by the DPI as indicated in Bulletin 93.3 shall be used to determine these midpoints. As included in these minimum/maximum guidelines, grade range and range of severity of disability in each program (class) will be part of the criteria.

If it is determined that space is not otherwise available for open enrollment pupils in the grade or program to which a student has applied, the Director of Special Education at his/her discretion, may nevertheless accept an applicant who is already attending school in the district or is a sibling of a student already attending school in the district.

Date of Adoption:
June 14, 2004
Reviewed:
May 12, 2008

Legal Reference: Code of WI
Sections 118.51(4) and (5)