

# BOARD OPERATIONS

## Series 100

Policy Title . . . QUORUM FOR MEETING

Code No. 182

The majority of the School Board shall be necessary to constitute a quorum for the transaction of business. A majority vote of those present shall be necessary and sufficient to pass any motion or to take action of the Board unless the vote of a greater number with respect to the particular subject matter shall be required by law or other Board policy.

### Virtual Attendance at Board Meetings

In order to most effectively execute the duties of their elected office, it is expected that School Board members be physically present at all Board meetings. However, it is recognized that in-person attendance is not always possible.

In order for the community and District to achieve the benefit of maximum Board member input and participation in meetings, it is the policy of District that Board members may participate in open sessions of regular meetings, committee meetings, and special board meetings via virtual attendance by way of teleconferencing, videoconferencing or other virtual meeting technology, if extenuating circumstances prevent the Board member from being physically present. Virtual attendance shall not be allowed for the Annual Meeting, expulsion hearings, and disciplinary hearings and/or closed session meetings.

All votes taken during a meeting in which any board member attends virtually shall be by roll call vote, with the results recorded in the meeting minutes. Participation by Board members via virtual attendance also shall comply with the provisions of Wisconsin's Open Meetings law.

Participation of Board members by virtual attendance shall only take place in accordance with all of the following provisions:

- 1.) While several days' notice is fully encouraged, notice to the Board President and Superintendent notifying them of the Board member's intention to participate by virtual attendance must be given at least six (6) hours prior to the meeting.
- 2.) There must be appropriate equipment to allow Board members and community members in attendance to fully participate and hear the discussion and votes.
- 3.) Notice must be given to community members and other attendees at the beginning of the Board meeting that a board member is participating via virtual attendance. Such notice shall also be documented in the meeting minutes.

Date of Adoption:  
February 9, 1976

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July, 1988

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Legal Reference: Code of WI  
Section 120.11 (2)