

STAFF PERSONNEL

Series 500

Policy Title . . . STAFF COMPLAINTS AND GRIEVANCES Code No. 527

Personal Grievances

Communications, grievances and complaints from personnel shall be brought to the attention of the building administrator and then the Superintendent before being brought before the School Board. An employee or group of employees may at any time appeal a decision of the Superintendent to the Board.

Personnel desiring to address the Board on any matter shall direct their communication to the Superintendent and not the individual members of the Board, except that copies of any communication to the Superintendent may be sent to all Board members.

Complaints against any employee which arises from within the membership of the Board, or which comes to the attention of the Board, except through the Superintendent, shall be referred to the Superintendent for decision. In case either the employee or the complainant is not satisfied with the decision of the Superintendent, appeal may be taken to the Board. No complaint shall be considered by the Board in any other matter.

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Section 118.24