

## FISCAL MANAGEMENT

Series 600

Policy Title . . . SUSPENSION AND DEBARMENT POLICY

Code No. 691

Non-Federal entities are prohibited from contracting with parties that are suspended or debarred when purchasing goods and services with federal fund awards.

The Burlington Area School District will use the following as a method to verify an entity is not suspended or debarred. The verification will be accomplished by checking the *Excluded Parties List System (EPLS)* maintained by the General Services Administration (GSA).

Whenever possible, when any of the Burlington Area School District employees listed below becomes aware of a purchase or service to be paid for with federal funds greater than \$25,000, they will verify the employee or vendor is not suspended or debarred using the EPLS list. The individuals include the Assistant Superintendent for Business Services, Accountant, and Accounts Payable Clerk.

The district accountant, prior to filing the final federal claim for any transactions equal or greater than \$25,000 and not previously verified, will be confirmed using the EPLS list. If it is found an employee or vendor is suspended or debarred, the transaction will not be claimed.

LEGAL REF.: Executive Order 12549, 51 FR 6370, 3CFR, 1986  
Public Law 110-417, Section 873

Date of Adoption:  
March 12, 2012