

SUPPORT SERVICES

Series 700

Policy Title . . . VIDEO SURVEILLANCE Code No. 731.2

The School Board has authorized the use of video surveillance equipment for the primary purpose of providing a safe and secure environment for staff, students, and the community.

The administration shall develop and implement guidelines for the use of such video surveillance equipment that are consistent with the federal and state laws governing confidentiality of student and personnel records.

ADMINISTRATIVE REGULATIONS

Policy Title . . . VIDEO SURVEILLANCE

Code No. R-731.2

Cameras may be placed in public areas within and around school-owned facilities. These areas may include hallways, classrooms, cafeterias, parking lots, or other common meeting places.

Cameras may not be used in areas where students and staff have a reasonable expectation of privacy such as locker rooms or restrooms.

The cameras will not be monitored at all times.

Any facility using video surveillance equipment shall have notices on the main entrance of the facility stating that the equipment is in use and not necessarily monitored.

No “dummy” or non-functioning cameras will be placed on District properties.

Only individuals authorized by the Superintendents of Schools or his/her designee may view recordings.

Release of any video recording shall be done in compliance with Board policy and state and federal laws. Release of recordings must be authorized by the Superintendent of Schools or his/her designee.

Video recordings may be used as part of an investigatory process. Retention of any recordings for the purposes of disciplinary action will be in accordance with Board policy and state and federal laws.

Unless video recordings are kept as per item above, student discipline recordings will be kept no longer than 14 days.

Date of Adoption:
November 17, 2008

Legal Reference: Code of WI