



**BURLINGTON AREA SCHOOL  
DISTRICT**

**PLACEMENT NOTICE  
INTERNAL/EXTERNAL  
SECRETARIES & AIDES  
2016-2017 SCHOOL YEAR**

**Posting Date:** March 9, 2017  
**Classification:** Category II  
**Number of Days:** See Hours  
**Number of Positions:** 1

**Position:** Teacher Aide/Students w/Disabilities  
**Location:** Burlington High School  
**Closing Date:** Until filled  
**Hours:** Monday thru Thursday 7.29 hours  
6:45 to 2:35 including a duty free unpaid  
lunch (29.16 hours per week)

**Qualifications:**

High School Diploma  
Able to work with students with disabilities in the classroom setting  
Able to support IEP goals  
A positive team player capable of multi-tasking  
Experience with conflict resolution helpful  
Able to lift and position as part of a 2-person team up to 150 lbs.  
Able to handle the physical demands of the position  
Able to participate in training on and off school time/calendar  
Able to perform delegated nursing procedures under the direction of a registered nurse.

**Requirements:**

Must meet the highly qualified paraprofessional status based on two years post high school education and/or associates degree as designated in Wisconsin state statutory requirements (Sections: 1114, 1115, and 1119) or demonstrate proficiency on a District Assessment.

**Apply to and Get Additional Information From:**

Gail Spitzenberger  
Director of Special Education  
100 N. Kane St.  
Burlington, WI 53105  
Phone: 262-763-0210

**Posted in all schools, district website and WECAN. Please apply through the WECAN website.**

**Position/Posting Approval: \_\_\_\_\_**

The Burlington Area School District, in accordance with Title IX of the Educational Amendments of 1972 and other Federal and State regulations, hereby declares that it is committed to the principle of equal education and employment opportunity and, accordingly, does not discriminate as to sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability. Any inquiries or complaints alleging non-compliance with Title IX of the Educational Amendments of 1972 or other Federal and State civil rights or nondiscrimination regulations shall be referred to the Title IX Coordinator of the Burlington Area School District.