



**BURLINGTON AREA SCHOOL
DISTRICT**

**PLACEMENT NOTICE
INTERNAL/EXTERNAL
SECRETARIES & AIDES
2016-17 SCHOOL YEAR**

Posting Date: May 16, 2017
Classification: Category II
Number of Days: 180
Number of Positions: 1

Position: Teacher Aide/Students/Disabilities
Location: Cooper Elementary School
Closing Date: Until position is filled
Hours: 7.0 Hrs. per day

Qualifications:

High School Diploma (see additional Requirements below)
Able to work with students with disabilities in classroom setting
Flexible, insightful, organized, and patient
Able to support IEP goals
A positive team player capable of multi-tasking
High-energy personality with strong communication skills
Experience with conflict resolution helpful
Able to lift and position as part of a 2-person team up to 150 lbs.
Able to handle the physical demands of the position
Able to participate in training on and off school time/calendar
Able to perform delegated nursing procedures under the direction of a registered nurse.

Requirements:

Must meet the highly qualified paraprofessional status as evidenced by **one** of the following:

- 48 credits from an accredited higher education institution
- Obtained an associate or higher degree
- Met a rigorous standard of quality and be able to demonstrate through a formal assessment knowledge of and the ability to assist in instructing reading, writing, and mathematics

Apply to and Get Additional Information From:

Christine Anderson, Principal
Cooper Elementary School
249 Conkey Street
Burlington, WI 53105
Phone: 262-763-0180

Please note: This position is posted on WECAN. Please access the WECAN website for application process.

Position/Posting Approval: _____

The Burlington Area School District, in accordance with Title IX of the Educational Amendments of 1972 and other Federal and State regulations, hereby declares that it is committed to the principle of equal education and employment opportunity and, accordingly, does not discriminate as to sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability. Any inquiries or complaints alleging non-compliance with Title IX of the Educational Amendments of 1972 or other Federal and State civil rights or nondiscrimination regulations shall be referred to the Title IX Coordinator of the Burlington Area School District.