

## BOARD OPERATIONS

### Series 100

Policy Title . . . BOARD VACANCIES

Code No. 133

Vacancies occurring among the officers or members of the Board shall be filled by the School Board by appointment.

School Board vacancies will be advertised on the Burlington Area School District website. Applicants must provide their name, address and phone number to the school district Superintendent or his/her secretary, prior to a deadline and time determined by the School Board President.

The School Board President will set a date for the Board to interview candidate and a vote on filling the position. At that meeting each candidate will make an opening statement up to three minutes. Each School Board member in turn will ask questions of the candidates. After all Board members have completed their questioning, voting will begin.

All Board members will vote on signed paper ballots (that will be made public) for a candidate to fill the vacancy. Votes are then tabulated recording each Board member's choice. If a majority (4 member votes) is received the candidate with the majority of votes will fill the vacant School Board seat.

If a majority is not met there will be two additional rounds of voting in attempts to attain a majority. If after three rounds of voting a candidate does not receive a majority the School Board President will appoint one of the candidates from the original candidate list.

The appointee will be sworn in within the 60 days of official vacancy.

The appointed board member shall serve until the next available spring election cycle.

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Amended:

July 11, 1988

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