



**BURLINGTON AREA SCHOOL
DISTRICT**

BOARD OF EDUCATION
APRIL 8, 2013
7:00 P.M.
DISTRICT OFFICE

David Thompson	President
William Campbell	Vice-President
Scott Barrett	Treasurer
Rosanne Hahn	Clerk
Larry Anderson	
Philip Ketterhagen	
Roger Koldeway	

Board of Education meeting held on April 8, 2013.

1. Call to Order
Board President David Thompson called the meeting to order at 7:00 P.M. Present at this meeting were Board members David Thompson, William Campbell, Scott Barrett, Rosanne Hahn, Larry Anderson, Philip Ketterhagen, Roger Koldeway (via telephone), administrators Peter Smet, Connie Zinnen, Ruth Schenning and Board secretary Priscilla Crowley.
2. Change In Agenda Order
On a motion by Rosanne Hahn, seconded by William Campbell, the Board voted to move Item #7 – Recognition of Staff, Students and Programs to Item #3.
3. Recognition of Staff, Students and Programs
The School Board recognized the following student groups:

 - Burlington High School Gymnastics Team – State Runner Up
 - Burlington High School Wrestling Team – Josh Bird – State Champion; Ben Hornickle – 4th Place; Brody Fitzpatrick – 5th Place

Both groups were presented with a plaque and congratulations from the School Board on their accomplishments.

4. Board Minutes
On a motion by Rosanne Hahn, seconded by William Campbell, the Board voted to approve the minutes of the March 11, 2013 meeting.

5. Bank Statement and Payment of Bills
On a motion by Scott Barrett, seconded by William Campbell, the bank statement and the payment of bills for March was unanimously approved.

**BURLINGTON AREA SCHOOL DISTRICT
BANK STATEMENT RECONCILIATION REPORT
MARCH 2013**

Total of Beginning Cash on Hand	\$9,101,859.47
REVENUES/DEPOSITS	
Local Government Investment Pool Transfers	\$4,000,000.00
Interest Earned	\$79.01
District Office Deposits	\$448,936.34
School Deposits	\$24,962.61
Food Service Deposits	\$56,120.28
Community Education Deposits	\$4,867.00
ACH Returns From Payroll Direct Deposits	\$0.00
Collected NSF Checks	\$0.00
Miscellaneous	\$0.00
Total Deposits	<u>\$4,534,965.24</u>
Total Available Cash on Hand	<u>\$13,636,824.71</u>
EXPENDITURES/WITHDRAWLS	
Employee Payroll Withdrawals (Direct Deposits)	-\$1,082,777.85
Payroll Deduction Expenditures	-\$104,842.12
Wisconsin Retirement Automatic Withdrawal	-\$214,234.54
State Payroll Taxes	-\$82,202.47
Federal Payroll Taxes	-\$415,016.97
General Expenditures (Ck#226156 to	-\$1,096,585.46

Chk#226500)	
BASD Credit Card Automatic Withdrawl	-\$2,290.86
Food Service Online Credit Card Fees	-\$890.97
Community Ed Online Credit Card Fees	-\$118.60
NSF Checks Returned by the Bank	-\$272.50
Debt Service Payments – Depository Trust Co., and State of WI	-\$2,636,495.50
Transfers to Money Market	-\$3,500,000.00
Transfers to Local Government Investment Pool	-\$4,000,000.00
Voided Checks	\$1,699.56
Banking Supplies and Fees	\$0.00
Total Withdrawls	<u>-\$13,134,028.28</u>
Total of Ending Cash on Hand	<u>\$502,796.43</u>
BANK STATEMENT INFORMATION	
Bank Statement Balance – End of Month	\$970,379.51
Deposits in Transit	\$0.00
Outstanding Checks	-\$467,583.08
Adjusted Bank Statement Balance	<u>\$502,796.43</u>

6. Recognition of Guests and District Residents
3 minute time limit to address the Board.
- Bonnie Ketterhagen – Crossway Road, Burlington – read a prepared statement to the Board regarding the implementation of a policy regulating distribution of leaflets/flyers on school property
7. Resignations, Retirements
The Personnel Committee presented the following resignations and retirements to the Board for approval:
- Resignations
- Tonya Orr – part time teacher aide – Burlington High School – effective June 7, 2013
 - Katie Newholm – resignation from 50% of her 100% contract for the 2013-14 school year – pending finding a suitable replacement for 50% of her present position

Retirements

- James Solum – Special Education teacher – Burlington High School – effective June 3, 2013
- Yvonne Kemper – Waller Elementary School – retirement effective June 8, 2013

On a motion by William Campbell, seconded by Scott Barrett, the Board voted to approve the resignations and retirements as presented.

8. Appointments

The Personnel Committee presented the following appointments to the Board for approval:

- Jenny Holle – School Counselor – Karcher Middle School – 20% contract for the 2013-14 school year – this will increase her 80% contract to a 100% contract for the 2013-14 school year
- Jacob Armstrong – Special Education Teacher – Burlington High School – 100% contract – effective 2013-14 school year
- Thomas Wood – Special Education Teacher – Burlington High School – 100% contract – effective 2013-14 school year
- Nicholas Schilleman – Tech Ed teacher – Burlington High School – 100% contract – 2013-14 school year
- Karcher Middle School Principal – Keith Nerby – effective July 1, 2013

Volunteers

- Bryce McCourt – Baseball Coach – non staff
- Donna Keown – Assistant Track Coach – staff
- James Koceja – Track and Field – staff
- Jacob Popanda – Baseball – non staff

On a motion by William Campbell, seconded by Rosanne Hahn, the appointments were approved as presented.

9. Donations

- Burlington High School
 - Tom & Dorene McCourt - \$3,500 to the Burlington High School Football Program
 - Hank Hartzell – donation of a CNC wood router – Bladrunner model

On a motion by William Campbell, seconded by Rosanne Hahn, the Board voted to accept the donations as presented.

- Winkler Elementary School
 - PTO – Mustang Men – donation of labor, cement and gravel for installation of a sidewalk in front of the school

On a motion by Rosanne Hahn, seconded by Larry Anderson, the Board voted to accept the donation as presented.

- Waller Elementary School
 - JMP Mobil Station - \$500 Educational Grant to support Waller's Math and Science Department

On a motion by William Campbell, seconded by Scott Barrett, the Board voted to accept the donation as presented

- Cooper Elementary School
 - Sue Alby – donation of 8 books to the Cooper School Library
 - Zoological Society of Milwaukee – sponsor of 2 assemblies through Kohl's Care for Kids on bullying
 - Cooper PTO - \$952 for 34 staff members to be trained in CPR and AED machines
 - Wal Mart -\$50 donation to Jenny Holle to purchase fabric for 4th grades to make hats that were donated to Love, Inc.

On a motion by Rosanne Hahn, seconded by Larry Anderson, the Board voted to accept the donations as presented

10. Field Trip

- Future Business Leaders of America (FBLA) – State Competition – Wisconsin Dells – April 15-16 – Dan Luneau – Business Education Instructor

On a motion by Scott Barrett, seconded by William Campbell, the Board voted to approve the field trip as presented.

11. Cooperative Educational Service Agency Convention

On a motion by Scott Barrett, seconded by William Campbell, Jim Bousman was approved to be the representative at the Cooperative Educational Service Agency Convention. Superintendent Smet will also attend this event.

12. Committee Reports

- Buildings/Grounds/Transportation – nothing to report
- Community Education Committee – nothing to report
- Curriculum Committee – nothing to report
- Finance Committee
 - Agenda/Minutes – March 25, 2013
 - **Board action required for the following:**
 - **Transportation Contract – 2013-14**
 - **Scott Barrett made a motion to approve the transportation contract for 2013-14. This motion was seconded by William Campbell. Discussion took place. Board members Philip**

Ketterhagen and Roger Koldeway stated that this contract proposal needs further study by the School Board. Mr. Ketterhagen proposed an amendment to the original motion that states that the contract proposal should be sent to the Buildings/Grounds/Transportation committee for further consideration rather than send it back to the Finance Committee. Larry Anderson seconded this motion. The motion to amend the original motion was voted on as follows:

<u>Yes to Motion</u>	<u>No to Motion</u>
David Thompson	William Campbell
Roger Koldeway	Rosanne Hahn
Larry Anderson	Scott Barrett
Philip Ketterhagen	

Motion passed 4-3.

The amended motion to allow the transportation contract to be sent to the Buildings/Grounds/Transportation Committee for further study and review rather than sent back to the Finance Committee was voted on as follows:

<u>Yes</u>	<u>No</u>
David Thompson	William Campbell
Roger Koldeway	Rosanne Hahn
Larry Anderson	Scott Barrett
Philip Ketterhagen	

The amended motion passed 4-3.

- Long Range Planning Committee – nothing to report
- Personnel Committee
 - Meetings of March 11, March 18 and April 8 – no further Board action was taken at this time
- Policy Committee – nothing to report
- Other Meetings
 - Board of Education Meeting – March 8 – no further action required
 - Board of Education Meeting – March 25 – no further action required

13. Superintendent's Report

Superintendent Smet reported on the following:

- Dominick DeRosier – National Geographic Bee Semi-finalist
- 2013 AFS Top Schools

- Scott Barrett – presentation of plaque honoring him for years of service to the Burlington Area School District

14. Announcements

Rosanne Hahn informed the Board of the current student art exhibit at the Burlington Public Library.

15. Adjourn

On a motion by Rosanne Hahn, seconded by William Campbell, the meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Rosanne Hahn, Clerk