



BURLINGTON AREA SCHOOL DISTRICT

BOARD OF EDUCATION
MONDAY, FEBRUARY 10, 2014
7:00 P.M.
District Office

Minutes

Present at this meeting were Board members David Thompson, William Campbell, Larry Anderson, Rosanne Hahn, Philip Ketterhagen, Roger Koldeway, Jim Bousman, administrators Peter Smet, Connie Zinnen, Ruth Schenning and Board secretary Priscilla Crowley.

1. Call to Order
Board President David Thompson called the meeting to order at 7:00 P.M.
2. Minutes
On a motion by Rosanne Hahn, seconded by Jim Bousman, the Board voted unanimously to approve the minutes of the January meeting as presented.
3. Bank Statement and Bills
On a motion by Larry Anderson, seconded by Philip Ketterhagen, the Board voted unanimously to approve the January 2014 bank statement.

On a motion by Larry Anderson, seconded by Philip Ketterhagen, the Board voted unanimously to approve the payment of bills for the month of January.

BURLINGTON AREA SCHOOL DISTRICT BANK STATEMENT RECONCILIATION REPORT JANUARY 2014

Total of Beginning Cash on Hand	\$349,843.21
Revenues/Deposits	

Local Government Investment Pool Transfers	\$1,800,000.00
Interest Earned	\$0.00
District Office Deposits	\$8,432,120.40
School Deposits	\$12,937.50
Food Service Deposits	\$48,333.66
Community Education Deposits	\$5,537.00
ACH returns From Payroll Direct Deposits	\$335.59
Collected NSF Checks	\$0.00
Total Deposits	<u>\$10,299,264.15</u>
Total Available Cash on Hand	<u>\$10,649,107.36</u>
Expenditures/Withdrawals	
Employee Payroll Withdrawals (Direct Deposits)	-\$1,085,196.69
Payroll Deduction Expenditures	-\$102,289.36
Wisconsin Retirement Automatic Withdrawl	-\$244,650.30
State Payroll Taxes	-\$81,757.19
Federal Payroll Taxes	-\$414,134.87
General Expenditures (CK#229384 to CK#229827	-\$948,460.24
BASD Credit Card Automatic Withdrawl	-\$1,730.76
Food Service Online Credit Card Fees	-\$636.45
Community Ed Online Credit Card Fees	-\$253.34
NSF Checks Returned by the Bank	-\$513.00
Voided Checks	\$16.87
Transfer to Money Market Savings	-\$7,000,000.00
Total Withdrawals	<u>-\$9,879,605.33</u>

Total of Ending Cash on Hand	<u>\$769,502.03</u>
Bank Statement Information	
Bank Statement Balance – End of Month	\$1,058,807.76
Deposits in Transit	\$0.00
Outstanding Checks	-\$289,305.73
Adjusted Bank Statement Balance	<u>\$769,502.03</u>
Variance	\$0.00

4. Resignations/Retirement

The following resignations and retirement were presented to the Board for approval:

Retirement

- Ron Pedersen – Music/Band Instructor – Karcher Middle School – effective at the completion of the 2013-14 school year

Resignations

- Jennifer Libbey – Literacy Team – resignation effective immediately
- Patrick Peterson – Assistant Boys Swim coach – effective immediately
- Kerry Brahm – Special Education Aide – Karcher Middle School – resignation effective January 24, 2014
- Stacy Stoughton – Boys Varsity Volleyball – Assistant coach – effective immediately
- Erin Uttke – Special Education Aide – Burlington High School – effective January 31, 2014

On a motion by William Campbell, seconded by Larry Anderson, the Board voted unanimously to approve the retirement and resignations as presented.

5. Appointments

The following appointments were presented to the Board for approval:

- Misti French – Special Education Aide – 5.8 hrs. per day – Burlington High School – effective January 14, 2014

Substitute Teachers

- Richard Hancock
- Cailin Lawton

Substitute Teacher Aides

- Jean Fifer
- Mary Markley Brown
- Naomi Murray
- Sarah Stoll
- Kennedy Bunker
- John Syens
- Terry Carr
- Tyler Merlo
- Alyssa Merlo
- Kim Dorn

On a motion by William Campbell, seconded by Jim Bousman, the Board voted unanimously to approve the appointments as presented.

6. Field Trips

The following field trips were presented to the Board for approval:

- BHS Cheer & Stunt Team – WACPC State Cheer Championship competition – Madison, WI – February 21-22 – Kristin Rouse and Jenn Ebert, Coaches
- BHS – Varsity Softball Team – Louisville, Kentucky – April 17 - 20, 2014 – Gary Caliva, Coach
- BHS Music Department – Orlando, Florida – Disney World – March 26 – April 3, 2015 – Penny Yanke, Advisor
- BHS Key Club – District Leadership Conference – Green Bay, WI – March 7 – 9, 2014 – Jennifer Reuchlen, Advisor

On a motion by William Campbell, seconded by Rosanne Hahn, the field trips were approved as presented.

7. Donations

The following donations were presented to the Board for acceptance:

- BHS
 - Burlington Coffee House – “Purchase With a Purpose” – donation of \$85.00 – donated to the Burlington High School Orchestra Club to be used towards performances and field trips for the students
 - Burlington Coffee House – Student Gallery Night – donation of \$50.00 to Burlington High School Art Department
 - Anderson Chiropractic - \$250 to Burlington High School WBSD
 - Lynch Motor Vehicle Group - \$500 to Burlington High School WBSD

On a motion by Rosanne Hahn, seconded by Jim Bousman, the Board voted unanimously to accept the donations as presented.

- Dyer Intermediate School
 - Market Day - \$36.03 – monthly portion of sales
 - Bryce Wilson – donation of the following books:
 - “No More Dead Dogs”
 - “Harry Potter and the Sorcerer’s Stone”
 - “Harry Potter and the Chamber of Secrets”
 - Spencer Crone – donation of the following book:
 - “Diary of the Wimpy Kid Hard Luck”

On a motion by Philip Ketterhagen, seconded by Rosanne Hahn, the board voted unanimously to accept the donations as presented.

8. Committee Reports

- Buildings/Grounds/Transportation – no report
- Long Range Planning – no report
- Community Education
 - Meeting scheduled for February 17, 2014
- Curriculum Committee
 - Agenda/Minutes – February 3, 2014
 - **Board action required for the following: “Adoption of a 4 year old kindergarten program for the Burlington Area School District for the fall of 2014. The curriculum committee recommends the adoption of this program utilizing (Model 1) the in-house model and utilizing (Model 3) the community collaborative model, subject to Board approval of the community partners participation on a case by case basis.”**

A motion was made by Rosanne Hahn, and seconded by Jim Bousman for the Board to adopt a 4 year old Kindergarten program for the Burlington Area School District for the fall of 2014 and further proposed the adoption of this program utilizing (Model 1) the in-house model and utilizing (Model 3) the community collaborative model, subject to Board approval of the community partners participation on a case by case basis.

Discussion took place. Board member Philip Ketterhagen proposed the following amendment to the

original motion: "Starting in the 2017-18 budget year 50% of the state aid attributed to 4K membership FTE be line itemed for tax-levy decrease in that year and all subsequent budget years." Roger Koldeway seconded the amendment to the motion. More discussion and comments took place. The vote was 5-2 against this amendment. The amendment failed.

A vote was then taken on the original motion to adopt a 4 K Kindergarten program for the Burlington Area School District. A roll call vote was taken.

David Thompson	Yes
William Campbell	Yes
Larry Anderson	Yes
Rosanne Hahn	Yes
Philip Ketterhagen	No
Roger Koldeway	No
Jim Bousman	Yes

The motion passed 5 - 2.

- Meeting scheduled for February 17, 2014
- Finance Committee – no report
- Personnel Committee
 - January 13, 2014 – **no action required**
 - February 3, 2013 – **Board action required for the following:**
Approval of Barry Schmaling as a citizen representative on the Buildings/Grounds/Transportation Committee.

On a motion by William Campbell, seconded by Jim Bousman, the Board voted unanimously to approve Barry Schmaling as a citizen representative on the Buildings/Grounds/Transportation committee.

- Meeting scheduled for February 17, 2014
- Policy Committee – no report
 - Meeting scheduled for February 17, 2014
- Other Meetings – no report

9. WASB Resolutions Report – Rosanne Hahn

Rosanne reported that 320 delegates were present and all but one of the resolutions was passed. The resolution regarding seat belts on school buses did not pass. The rest of the resolutions will be passed on to the legislature for future action.

10. Superintendent's Report

- Burlington High School Counselors – earned the Program of Promise Award from the Wisconsin School Counselor Association
- Wall of Inspiration inductees included:
 - Charles Roy McCanna – graduated in 1900
 - Tammy Brever – graduated in 1971
 - Colonel Paul Bauman – graduated in 1987

11. Announcements

There were no announcements.

12. Adjourn

On a motion by Rosanne Hahn, seconded by Philip Ketterhagen, the meeting was adjourned at 7:52 P.M.

Respectfully submitted,

Rosanne Hahn, Clerk