

## FISCAL MANAGEMENT

### SERIES 600

Policy Title ...SCHOOL PROPERTIES DISPOSAL Code No. 690.0

It is recommended that whenever any furnishings, equipment, and/or supplies valued at less than five thousand (\$5,000.00) collectively have been declared obsolete by the administration, the Superintendent of Schools or designated agent shall be authorized to dispose of such furnishings, equipment, and/or supplies at the best price possible. In order to obtain the best price possible and to ensure community awareness of the availability of surplus or obsolete equipment, periodically reasonable notification to the public, including paid ads listing such items. The funds derived there from shall be forwarded to the treasurer of the Board. The treasurer of the Board shall credit such receipts to the proper fund as stated in the code.

The administration has the discretion to dispose of instructional materials including textbook and library materials that are no longer educationally appropriate in such a way as to advance continued learning.

Date of Adoption:  
February 14, 1977  
Reviewed:  
July 16, 1990  
October 20, 2008

Legal Reference: Code of WI  
120.12 (1)