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Burlington Area School District Annual Meeting

September 13, 2021, 7 p.m.
Burlington High School
400 McCanna Parkway
Burlington, WI 53105



Compassionate Comprehensive Committed

Agenda

1. Call Meeting to Order
2. Pledge of Allegiance
3. Election of Chairperson
4. Review of Ground Rules
5. Superintendent's Report
6. Treasurer's Report (2020-2021)
7. Presentation of 2021-2022 Budget
8. Budget Hearing (Comments Regarding 2021-22 Budget)
9. Resolution-Adoption of Tax Levy
10. Resolution-Set 2022 Annual Meeting Date
11. Adjourn



Ground Rules

Following are the ground rules approved by the school board for the Monday, September 13, 2021, annual meeting of the Burlington Area School District. It is the practice of the Burlington Area School District Board of Education that the following rules will govern procedures at annual or special school district meetings.

Electors – Every elector of this school district is eligible to vote at an annual or special meeting of the school district. Every United States citizen aged 18 or older who has resided within the school district for 28 days prior to any meeting in which he/she offers to vote is an elector.

Seating arrangements – Persons attending such meetings will be required to sit in designated areas of the room in which the meeting is to be held. One such designated area will be for electors and another for non-electors. Minor children may sit with a parent who is an elector in that area of the room designated for electors only.

Announcement – The person elected chairman of an annual or special meeting will be required to announce the voting rules contained in this policy statement at the beginning of any annual or special meeting.

Addressing the annual meeting – All speakers should rise and after being recognized by the chairman, state their name and address. Normally each speaker will be limited to 3 minutes. Unless waived by a majority vote of the electors present, only qualified electors and district property owners will be allowed to address the annual or special meeting.

Challenge – If a person attempting to vote at an annual or special meeting is challenged, the chairman of the meeting shall state to the person challenged the qualifications necessary to vote at the meeting. If such person declares that he or she is eligible to vote and if such challenge is not withdrawn, the chairman of the meeting shall administer the following oath or affirmation to the person declaring that he or she is eligible to vote: “You do solemnly swear (or affirm) that you are qualified according to law to vote at this meeting.” A person taking such oath or affirmation shall be permitted to vote, but if he/she refuses to take such oath or affirmation, he/she may not vote.

Vote counting – The district clerk may appoint tellers to assist in the counting of votes. Tellers may be assigned certain sections of the meeting room and when finished counting, bring the results of their assigned sections to the clerk who shall total the affirmative and negative votes separately and deliver the sum of each to the chairman who will announce them to the meeting. Tellers shall be electors of the school district.

Parliamentary procedure – Rules of parliamentary procedure will be followed at annual or special school district meetings. If approved by the Board of Education, the district will contract for the services of a qualified parliamentarian for the meeting. Questions of procedure will be referred to the parliamentarian and his/her recommendations will be final and cannot be challenged.

Legal services – Unless determined differently by the Board of Education, the attorney representing the school district shall be present at annual or special meetings. The board will consult with counsel on legal issues that may develop prior to or at the meeting.

Voting – Paper ballots shall be available. Depending on the size of the audience, the chairman will normally call for a hand or standing vote on procedural issues, amendments and motions to determine the method of voting (voice, hands, standing, paper ballot) that will be used. The vote on an original motion to approve a tax levy will be conducted by paper ballot.

Reference: Wisconsin Statutes 6.02, 6.03, 6.05, 6.10, 120.08(3).

Official Minutes

School Board Annual Meeting - 7:00 pm Monday, September 14, 2020, Burlington High School Gym 400 McCanna Parkway Burlington, WI 53105

School Board members present: Rosanne Hahn, President, Kevin Bird, Vice President, Susan Kessler, Clerk, Peter Turke, Treasurer, Taylor Wishau, member, Barry Schmaling member, Diane Wood, member
Others present: Steve Plank, Superintendent, Ruth Schenning, Business Manager

- 1. Call to Order** - Rosanne Hahn called the meeting to order at 7:05 pm. The agenda was presented for the Annual meeting.
- 2. Pledge of Allegiance** - The Pledge of Allegiance was recited by all in attendance.
- 3. Election of Chairperson** - Rosanne Hahn entertained nominations for the chairperson. A motion was made by Kevin Bird, seconded by Peter Turke, to name Rosanne Hahn as the chairperson for the Annual Meeting. No other nominations were presented. With no other nominations, the nominations were closed. Rosanne Hahn was unanimously elected as the Chairperson for the Annual Meeting.
- 4. Review of Ground Rules** - Rosanne Hahn reviewed the ground rules for the Annual Meeting.
- 5. Superintendent's Report** - Steve Plank spoke briefly to welcome citizens to the Annual Meeting and presented information on various programs, instructional strategies and goals in the district.
- 6. Treasurer's Report** - Ruth Schenning presented the Treasurer's report for the 2019-2020 school year.
- 7. Presentation of Budget 2020-2021** - Ruth Schenning presented the budget for the 2020-2021 school year. The requested levy for the upcoming year is in the amount of \$22,277,787.00. The electorate will have the opportunity to comment and to vote on the proposed tax levy. The School Board does not finalize the certification on the levy until October.
- 8. Budget Hearing** - Chairperson Rosanne Hahn opened the meeting up to comments and questions from the audience. Citizens who wished to comment were asked to come to the microphone in front of the auditorium, state their name, residence, and comments. Comments were limited to 3 minutes each to afford everyone an opportunity to speak. Nathan Brown, Burlington, expressed his displeasure and stated he thought the budget and tax levy would decrease.
- 9. Adoption of Tax Levy** - Peter Turke presented the following resolution to the audience for approval: "Be it hereby resolved by the electors of the Burlington Area School District, duly assembled this 14th day of September 2020, that the sum of \$22,277,787.00 be raised by direct tax on the property of the district for general school purposes for the ensuing year." This motion was seconded by Barry Schmaling. Chairperson Rosanne Hahn called for a paper ballot vote on the resolution. Voters were instructed to use the white colored ballot to vote. A yes vote would be a vote in favor of the resolution and no vote would be a vote against the proposed resolution.
The result of the ballot vote was as follows: Yes - 140, No - 41. The motion carried.
- 10. Set 2020 Annual Meeting date, time, and location** - Susan Kessler proposed that the citizens give authorization to the School Board to set the date, time and place for the 2021 annual meeting. Kevin Bird seconded the motion. The motion carried.
- 11. Adjourn** - On a motion made by the citizen Barry Schmaling, and seconded by citizen Kevin Bird, the citizens approved adjourning the meeting at 7:47 pm.

2021 School Board

Peter Turke, President
Barry Schmaling, Vice President
Taylor Wishau, Treasurer
Marlo Brown, Clerk
Kevin Bird
Rosanne Hahn
Susan Kessler

Notice of Annual District Meeting and Budget Hearing

Notice is hereby given to the qualified electors of the Burlington Area School District that the annual meeting of said district for the transaction of business will be held in the Burlington High School Gymnasium, 400 McCanna Parkway, Burlington WI on the 13th day of September 2021 at 7 pm.

The hearing of the proposed budget for the 2021-2022 school year will be conducted at the annual meeting as stated above. A summary of the budget is printed below. Detailed copies of the budget are available for inspection in the Burlington High School office at 400 McCanna Parkway, Burlington WI, Monday through Friday, 7:30 am to 3:30 pm.

Dated this 2nd day of September 2021
Marlo Brown, School District Clerk

Superintendent's Message

As we usher in the new school year, BASD staff bring laser-like focus on student learning. The Burlington Area School District has always and will continue to serve with compassion to prepare students for their personal career pathway. We are beyond proud of our ability to provide comprehensive academic, athletic, and fine arts offerings in state-of-the-art schools.

While our response to COVID may have dominated our energies this past year - we continue to progress with other initiatives, including referendum-based construction and related activity. Karcher Middle School opened for students in grades 6-8. Many buildings have received a renovation. We added an extended care option. We provided a permanent home for special education programs such as Project WIN. We advanced our work around diversity, equity, and inclusion. Even with these improvements - due to impressive stewardship and project management, along with fiscally responsive budgeting - Burlington's mill rate has gone down.



As a District, we remain committed to focusing on our Big Three Goals of universal access (equity), best practice, essential skills. I appreciate the dedicated students, staff, school board, and supportive community that make the Burlington Area School District an incredibly special place.

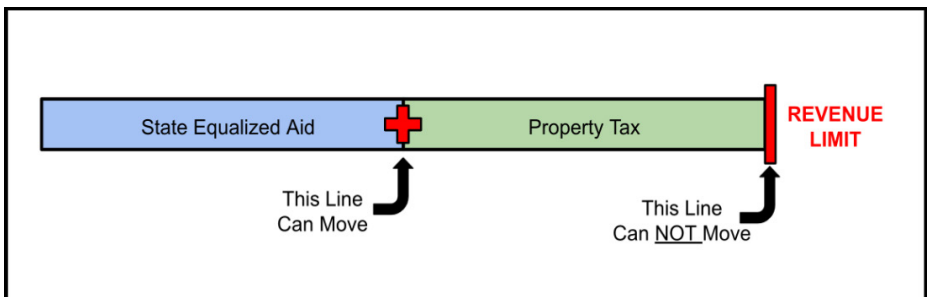
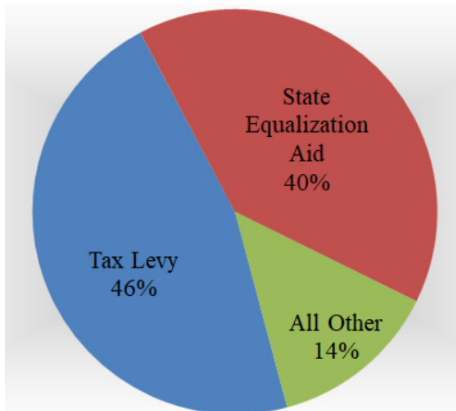
Treasurer's Report

Balance Sheet - General Fund Only

	As of 6/30/20 <u>Audited</u>	As of 6/30/21 <u>Unaudited</u>
<i>Assets</i>		
Cash and cash equivalents	\$ 9,138,548	\$ 9,531,569
Receivables		
Taxes	\$ 5,964,294	\$ 5,777,204
From other governments	\$ 816,905	\$ 1,978,971
From other funds	\$ 333,890	\$ 184,440
Accounts	\$ 2,145	\$ 3,474
Prepaid expenses	\$ 156,814	\$ 147,953
<i>Total Assets</i>	<u>\$ 16,412,596</u>	<u>\$ 17,623,611</u>
<i>Liabilities</i>		
Short-term note payable and accrued interest	\$ 4,156,261	\$ 4,329,742
Payables		
Accounts	\$ 3,139,711	\$ 2,868,734
Payroll	\$ 2,965,621	\$ 3,331,270
To other governments	\$ -	\$ 3,790
<i>Total Liabilities</i>	\$ 10,261,593	\$ 10,533,536
<i>Fund Balance</i>	<u>\$ 6,151,003</u>	<u>\$ 7,090,075</u>
<i>Total Liabilities and Fund Balance</i>	<u>\$ 16,412,596</u>	<u>\$ 17,623,611</u>

Income Statement - General Fund Only

	2019-20 <u>Audited</u>	2020-21 <u>Unaudited</u>	2021-22 <u>Budget</u>
Total Revenues	\$ 41,548,690	\$ 42,696,283	\$ 41,571,253
Total Expenditures	\$ (41,373,379)	\$ (41,757,211)	\$ (42,372,953)
Excess Revenues Over (Under) Expenditures	\$ 175,311	\$ 939,072	\$ (801,700)
Beginning Fund Balance	\$ 5,975,692	\$ 6,151,003	\$ 7,090,075
Ending Fund Balance	<u>\$ 6,151,003</u>	<u>\$ 7,090,075</u>	<u>\$ 6,288,375</u>
Fund Balance as a Percentage of Expenditures	14.87%	16.98%	14.84%



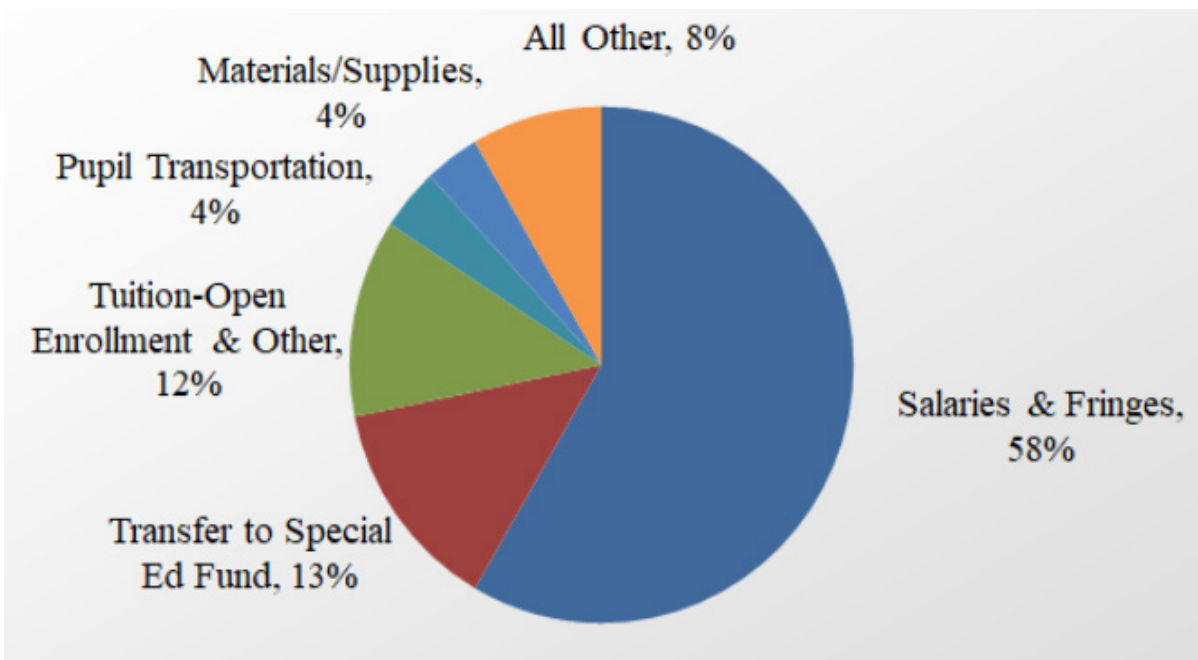
Budget Presentation 21-22

GENERAL FUND	Audited 2019-2020	Unaudited 2020-2021	Budget 2021-2022
Beginning Fund Balance	\$5,975,692	\$6,151,003	\$7,090,075
Ending Fund Balance	\$6,151,003	\$7,090,075	\$6,288,375
REVENUES AND OTHER SOURCES			
Operating Transfers In (Source 100)	\$0	\$0	\$0
Local Sources (Source 200)	\$19,753,520	\$19,072,314	\$20,042,397
Interdistrict Payments (Sources 300+400)	\$712,606	\$843,760	\$875,563
Intermediate Sources (Source 500)	\$2,484	\$1,000	\$2,400
State Sources (Source 600)	\$19,295,612	\$20,544,872	\$19,838,105
Federal Sources (Source 700)	\$726,704	\$2,080,146	\$777,788
All Other Sources (Sources 800+900)	\$1,057,764	\$154,191	\$35,000
TOTAL REVENUES	\$41,548,690	\$42,696,283	\$41,571,253
EXPENDITURES			
Salaries (Object 100)	\$17,347,586	\$17,278,351	\$17,690,613
Employee Benefits (Object 200)	\$6,689,236	\$6,823,296	\$7,042,733
Purchased Services (Object 300)	\$7,985,883	\$9,694,960	\$9,167,274
Non Capital Objects (Object 400)	\$1,431,604	\$1,518,736	\$1,503,832
Capital Objects (Object 500)	\$1,363,703	\$227,682	\$247,600
Debt Retirement General Fund (Object 600)	\$305,149	\$273,117	\$264,242
Insurance (Object 700)	\$444,624	\$400,824	\$345,979
Fund Transfer (Object 800)	\$5,728,154	\$5,471,452	\$6,013,129
Miscellaneous Objects (Object 900)	\$77,440	\$68,793	\$97,551
TOTAL EXPENDITURES	\$41,373,379	\$41,757,211	\$42,372,953
SPECIAL EDUCATION FUND			
	Audited 2019-2020	Unaudited 2020-2021	Budget 2021-2022
Beginning Fund Balance	\$0	\$0	\$0
Ending Fund Balance	\$0	\$0	\$0
REVENUES AND OTHER SOURCES	\$8,187,733	\$8,196,908	\$8,559,147
EXPENDITURES AND OTHER USES	\$8,187,733	\$8,196,908	\$8,559,147
REVENUE-CAPPED DEBT			
	Audited 2019-2020	Unaudited 2020-2021	Budget 2021-2022
Beginning Fund Balance	\$62,924	\$59,801	\$55,563
Ending Fund Balance	\$59,801	\$55,563	\$51,119
REVENUES AND OTHER SOURCES	\$625,114	\$633,250	\$625,614
EXPENDITURES AND OTHER USES	\$628,237	\$637,488	\$630,058
DEBT SERVICE FUND			
	Audited 2019-2020	Unaudited 2020-2021	Budget 2021-2022
Beginning Fund Balance	\$817,950	\$1,342,574	\$823,758
Ending Fund Balance	\$1,342,574	\$823,758	\$791,932
REVENUES AND OTHER SOURCES	\$3,274,371	\$3,509,040	\$2,918,437
EXPENDITURES AND OTHER USES	\$2,749,747	\$4,027,856	\$2,950,263

Budget Presentation 21-22

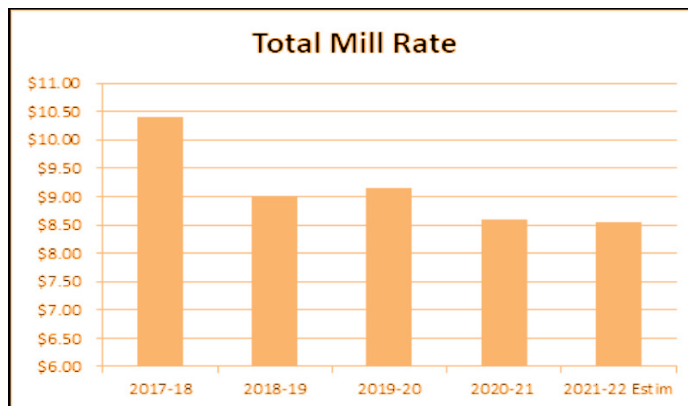
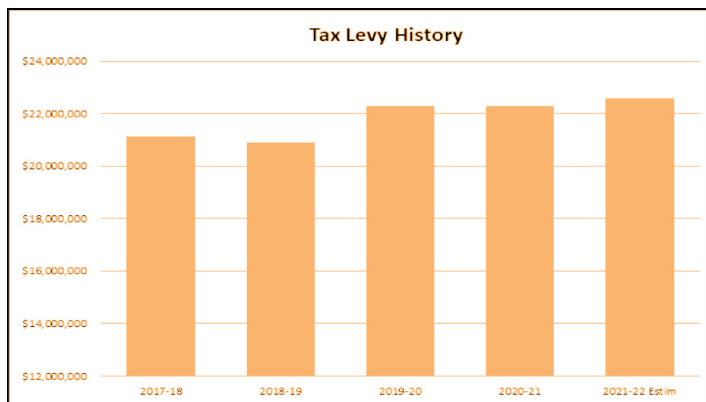
CAPITAL PROJECTS FUND	Audited 2019-2020	Unaudited 2020-2021	Budget 2021-2022
Beginning Fund Balance	\$37,702,519	\$30,297,052	\$9,293,565
Ending Fund Balance	\$30,297,052	\$9,293,565	\$2,296,513
REVENUES AND OTHER SOURCES	\$5,383,697	\$853,942	\$50,000
EXPENDITURES AND OTHER USES	\$12,789,164	\$21,857,429	\$7,047,052
FOOD SERVICE FUND	Audited 2019-2020	Unaudited 2020-2021	Budget 2021-2022
Beginning Fund Balance	\$565,447	\$600,624	\$522,995
Ending Fund Balance	\$600,624	\$522,995	\$426,495
REVENUES AND OTHER SOURCES	\$953,750	\$1,238,973	\$1,283,500
EXPENDITURES AND OTHER USES	\$918,573	\$1,316,602	\$1,380,000
COMMUNITY SERVICE FUND	Audited 2019-2020	Unaudited 2020-2021	Budget 2021-2022
Beginning Fund Balance	\$3,029	\$8,138	\$117,097
Ending Fund Balance	\$8,138	\$117,097	\$121,732
REVENUES AND OTHER SOURCES	\$176,401	\$212,288	\$200,000
EXPENDITURES AND OTHER USES	\$171,292	\$103,329	\$195,365
PACKAGE/COOPERATIVE FUND	Audited 2019-2020	Unaudited 2020-2021	Budget 2021-2022
Beginning Fund Balance	\$0	\$0	\$0
Ending Fund Balance	\$0	\$0	\$0
REVENUES AND OTHER SOURCES	\$295,054	\$237,747	\$289,004
EXPENDITURES AND OTHER USES	\$295,054	\$237,747	\$289,004

Expenditures



Proposed Property Tax Levy Fund

FUND	Audited 2019-2020	Unaudited 2020-2021	Budget 2021-2022
General Fund	\$18,958,903	\$18,401,497	\$19,307,603
Debt Service Fund	\$2,955,084	\$3,508,617	\$2,917,937
Non-Referendum Debt Service	\$293,800	\$297,673	\$295,714
Community Service Fund	\$70,000	\$70,000	\$70,000
Personal Property Tax Chargebacks	\$0	\$0	\$0
TOTAL SCHOOL LEVY	\$22,277,787	\$22,277,787	\$22,591,254
PERCENTAGE INCREASE -			
TOTAL LEVY FROM PRIOR YEAR	6.61%	0.00%	1.41%



Long-Term Debt Summary

Referendum-Approved Debt	Maturity Date	Balance at 6/30/21
2019 General Obligation Refunding Bonds (refinance 2019 Bond Anticipation Notes) – 2018 Referendum	4/1/39	\$34,200,000
2020 General Obligation Promissory Notes – 2018 Referendum	4/1/25\$	3,755,000
Total		\$37,955,000
<i>This balance represents 15.58% of our legal debt limit.</i>		
Nonreferendum-Approved (Revenue-Capped) Debt	Maturity Date	Balance at 6/30/21
2015 General Obligation (Taxable) Refunding Bonds (refinance 2006 debt)	4/1/25	\$1,110,000
2015 General Obligation Refunding Bonds (refinance 2005, 2009, and 2010 debt) **	4/1/29	\$1,325,000
Total		\$2,435,000

** Payments reimbursed from Gateway Technical College

ESSER Funds

ESSER funding (Elementary and Secondary School Emergency Relief Funds) is short-term aid from the federal government to support COVID recovery. BASD has already utilized ESSER funds (phase 1 and 2) to support costs caused by COVID:

- Phase 1 (\$341,000) – Spent on PPE, technology, virtual offerings, building cleaning
- Phase 2 (approximately \$1.5 million) – Spent to provide virtual offerings, safety and mitigation, staffing to reduce class size and address needs for English Language learners, technology
- Phase 3 (approximately \$3.1 million) can be used through 2023-2024 to help districts stabilize and recover from pandemic-related learning loss. The district will seek community feedback.

Referendum Goals

In 2018, the community voted to support

- Safe and secure entrances
- Long-term solution for Karcher Middle School
- Reduce the number of school transitions
- Maintain schools as a community asset
- House the public Montessori program in one building
- Improve elementary buildings for future use

In 2021, the community can celebrate that the above has been accomplished plus

- The closure of Wainwright Avenue allows for additional of recreation space
- Dedicated space for Fox River Consortium, Project WIN, Community Education theater program, and district office
- Relocation of WBSD 89.1 FM Tower
- Addition of extended care at Dyer and 4K in all five elementary schools
- New playground equipment

Photos: Karcher Commons before/after, WBSD tower relocation, new Cooper bathroom, BHS roof, new Waller windows, kick-off to Dyer Elementary construction, preparing Lyons Center's secure entrance



Join us in celebrating!

CLASS of 2021

- BHS's Class of 2021 included 260 graduates who completed over 13,900 hours of service learning.
- Students launched careers as Certified Nursing Assistants (9), as Emergency Medical Technicians (9), in the trades with the ACE certificate (12), and through the School To Work program (16).
- Students in the class participated and received State recognition and honors in A Cappella Choir, Academic Decathlon, Dance, FBLA, FFA, Forensics, Choir, the One Act Play, and more!

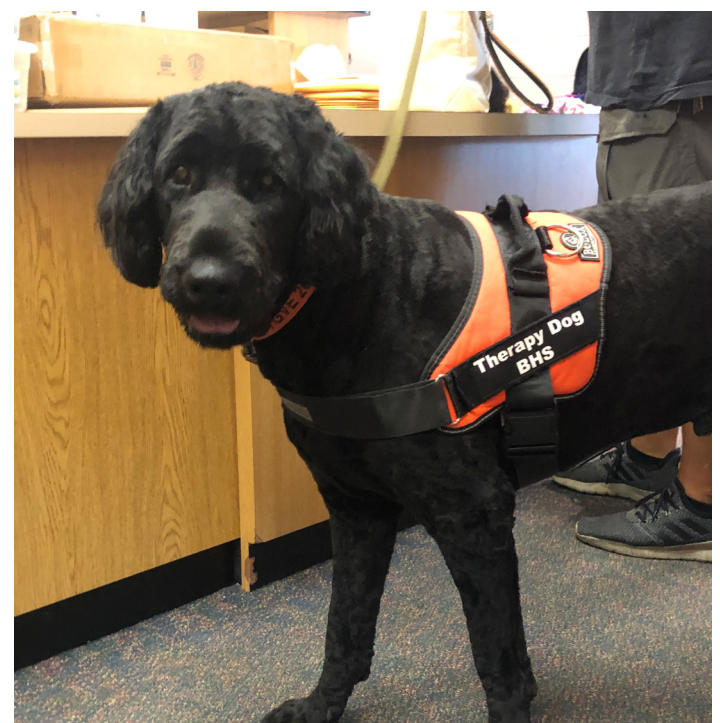
ATHLETICS

Burlington High School offers 21 different sports teams. A few highlights:

- Burlington High School won the Racine County Lighthouse Trophy for the 6th time in 8 years.
- Girls Volleyball won the SLC and placed 2nd in the State.
- Wrestling and Dance teams won Southern Lakes Conference Championships.
- Boys Basketball advanced to the WIAA Sectional Semifinals. Joey Berezowitz was named Player of the Year and his dad/team coach Steve Berezowitz reached a coaching milestone of his 300th career win.
- Gymnastics completed their last season at Karcher Middle School and placed 3rd at WIAA State Championships.
- Girls Swimming qualified a number of individuals and relays for State - setting school records.
- Track and Field had representations at the State meet.
- Girls Softball competed in the State Tournament.
- BHS hosted several championships.

MEET TRYG

BHS's Counseling Office has a new staff member: Tryg the Therapy Dog. Tryg is on staff to help all students be more successful in school.



Join us in celebrating!

Alumni and friends were invited to visit the old high school and middle school one last time on May 1 and May 7. Community members acquired items at a sale of surplus items in June.

The summer we reintroduced fun programs such as Summer Rec and Summer School. Students participated in the field experience course to the Boundary Waters and Summer Reading activities.

BASD started the “B Well” wellness program through (HealthSource Solutions) to encourage employees to make small health wins every day to live better now and in the future.

Matt Nie named Burlington’s Citizen of the Year by Burlington’s VFW Post 2823.

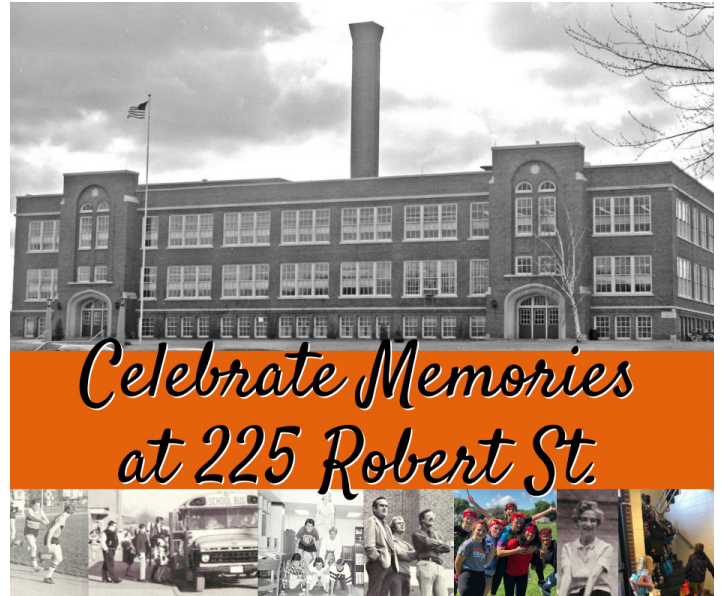
Parents participated on an Attendance Boundary Committee to address building capacity as the district shifted to five elementary schools.

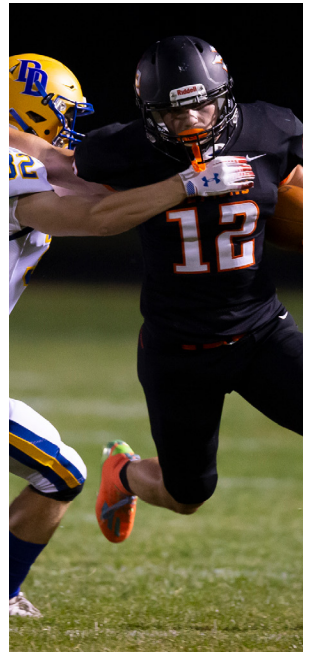
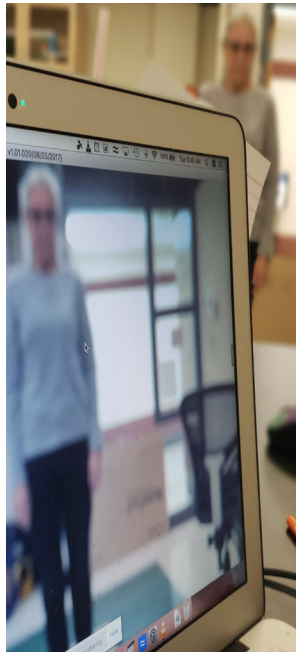
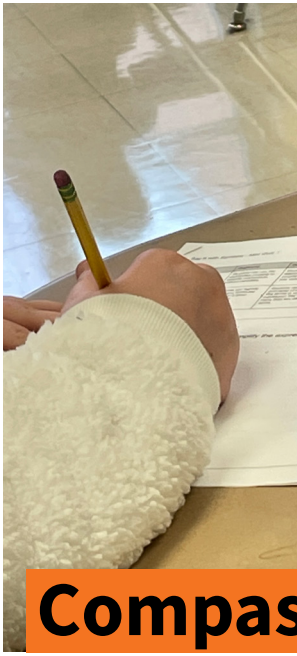
BHS offers several opportunities to receive college credit while in high school. A total of 1346 college credits were earned. Out of the 221 students enrolled in Advanced Placement courses, BHS had 57 scholars receiving 3+ on exams.

Three Burlington High School students received their State FFA Degree at the Wisconsin FFA Convention.

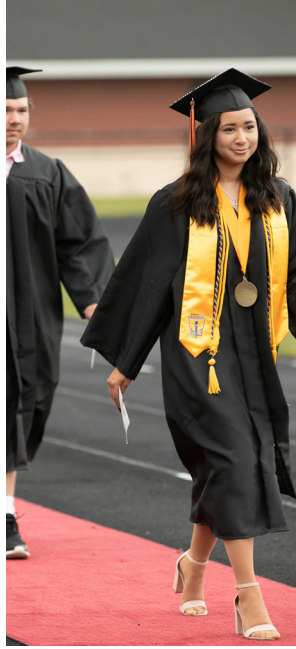
BHS Shooting team’s Tucker Schuerman earned State of Wisconsin Skeet Champion with a perfect 100 straight. The varsity squad placed second in the state.

The district is thankful for its partnership with Thomas Bus Service, who has served Burlington students for 50 years.

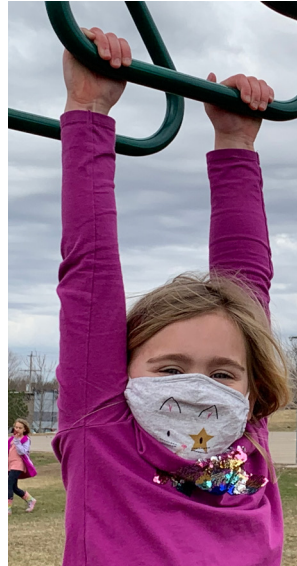




Compassionate



Comprehensive



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