

This communication includes the following four topics:

1. Retrieving Items Needed From School
 2. Food Service Information
 3. Volunteering and Supporting Various Needs
 4. Internet and Technology
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Since last communicating with Burlington Area School District families on Friday afternoon, district leadership has worked out more details related to what the coming days look like within the district. We want to be as responsive as possible to the needs of our students, staff, families, and the community. The following answers some of the common questions.

1) Retrieving Items Needed From School - Families can pick up items that were left at school that their child needs between the hours of 8:00 am - 4:00 pm through the end of the day on Tuesday, March 17th. Please check in at the front office. Needs could include items such as:

- Medications
- Chromebooks and / or other school supplies
- Personal items

2) Food Service Information

- **Meal** - Each meal will include lunch and breakfast for the next morning. There will be no charge to families for these meals.
- **Dates** - Meal service will be available the week before (March 17- 20) and the week after spring break (March 30-April 3). There will not be meal service during the week of spring break.
- **Time and Locations**
 - Meal pickup will be from 12:00 noon - 12:30 pm, Monday through Friday.
 - Locations will be as follows:
 - Cross Lutheran Church (126 Chapel Terrace)
 - Waller Elementary School (195 Gardner Avenue)
 - Winkler Elementary School (34150 Fulton Street)
 - Lyons Center Elementary School (1622 Mill Street, Lyons)
- **Other Requirements**
 - **Students** must be 18 years old and younger, or disabled adults ages 19-21 participating in a public or private educational program.
 - Students do not need to be BASD students.
 - The child(ren) **must be present to receive the meal(s)**.
 - Meals will be **“grab and go.”** However, meals will contain perishable items that will need to be consumed or refrigerated immediately after pick-up.

3) Volunteering and Supporting Various Needs - We are also thankful for the many people that have inquired as to how they can help. If you are willing / able to help with needs that could arise in the days and weeks ahead, please complete this form and we will follow up with you should your services become necessary.

[BASD Volunteer Form](http://bit.ly/2Qkcy6e)
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4) Internet and Technology - For our families that do not have **internet access** at home, and have not already communicated this information to the district, please contact Scott Christensen, Director of Technology at 262-767-3200 X1 or schristensen@basd.k12.wi.us

In addition, if you have any tech related need please feel free to contact us at:
techdept@basd.k12.wi.us

Final Thoughts - Should this closure continue beyond April 5th, we will make every attempt to assure that our students will still have the opportunity to participate in once in a lifetime type events, such as prom and graduation and will be working to do what we can to preserve these and other student experiences.

If you have any specific concerns about your child's needs, please contact your child's teacher, building principal, or school office. We are here to help. We will continue to provide updates via School Messenger, our school website (<https://www.basd.k12.wi.us/district/coronavirus.cfm>), and social media pages as we navigate this situation together. Thank you for your patience and understanding.

The BASD Administrative Team