

Burlington High School Material Pick-up/Drop-off Procedures

Monday, June 1	8:00am - 5:00pm
Tuesday, June 2	8:00am - 5:00pm
Wednesday, June 3	8:00am - 5:00pm
Thursday, June 4	8:00am - 5:00pm
Friday, June 5	8:00am - 12:30pm

All BHS students:

- Clean out lockers – including school and athletic lockers. Students should bring their own bag(s) to help this process move as quickly as possible, but some garbage bags will be provided if needed.
- Empty unwanted materials in trash receptacles placed throughout the building.
- Return ALL classroom textbooks and materials to the cafeteria. Tables will be set up by department for easy drop-off and check-in. **Freshmen, Sophomores, and Juniors will keep their Chromebooks unless the student is leaving the district and enrolling in a new school next year.**

Seniors:

- To spread out the student traffic, it is recommended that Seniors arrive on Monday or Tuesday so that underclassmen may arrive later in the week when their coursework has ended.
- Pick up awards and scholarship materials in the Atrium
- Return Chromebook and charger to the check-in table near the Atrium
- Pay unpaid fees in the main office

Arrival at BHS:

Students may arrive during any of the open times. Please enter the Burlington High School driveway nearest the Gateway HERO Center and proceed to the back student parking lot. Staff will monitor the number of cars to allow only 25 cars at any one time. Please park at least one parking space apart.



Inside the Building:

- All students will enter the doors near the cafeteria.
- Each student will go in independently (one parent will be allowed to accompany them, if needed.)
- No more than 25 total people will be allowed in the building at one time.
- **Masks – must be worn upon entry and remain on. Gloves are recommended. If you are feeling sick, we are respectfully asking that you DO NOT attend.**
- Social Distancing – Please maintain a 6-foot distance between you and others.
- Congregating in the parking lot and hallways is not permissible.
- Please exit the building as soon as possible for safety and allow other students to enter in a timely manner.